





Vena Lok Prabodhan Shikshan Sanstha Hinganghat's  
**SHRI SAIBABA LOK PRABODHAN ARTS COLLEGE, WADNER**  
Th-Hinganghat, Dist- Wardha

# AAA REPORTS

  
IQAC Co-ordinator  
**Dr. Sanjay A. Diwekar**  
IQAC Co-ordinator  
Shri Saibaba Lok Prabodhan Arts College  
**WADNER**

  
Principal  
Shri Saibaba Lok Prabodhan  
Arts College, Wadner

## APPLICATION

REF/AUDIT/2324/A00502X

(Under Direction No. 114 of the Maharashtra Public University Act, 2016)

### Instructions:-

- i. The application Society desirous of applying to the University for Academic & Administrative Audit either for grant of Continuation of affiliation for existing Courses under Section 114 or for inspection under section 117 of The Maharashtra Public Universities Act, 2016 shall use this application form.
- ii. The application shall be submitted IN TWO COPIES.
- iii. The applicant Society running more than one College/Institution shall submit separate application for each College.
- iv. Fee of Academic & Administrative Audit and for continuation of affiliation:
  - i. For colleges having only non-professional courses - Rs. 10,000 only
  - ii. For colleges having professional courses - Rs. 30,000 only
  - iii. For Education and Law Courses - Rs. 15,000 only

To,

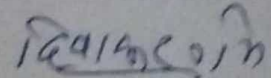
The Registrar,  
Rashtrasant Tukadoji Maharaj  
Nagpur University, Nagpur

Sir,

The undersigned begs to apply For Academic Audit and grant for Continuation of affiliation to our College/Institution Named Shri Saibaba Lok Prabodhan, Arts College run by Vena Lok Prabodhan Shikshan Sanstha Hinganghat From the session **2023-24**. The requisite fee is paid through the Crossed Bank Draft No. 37930/2223 dated 06-03-2023 Drawn on the Bank of RTMNU Cash Counter for Rs. 10000 and the said draft is submitted along with the hard copy this application.

I request to process this application for necessary permission.

(Signature & Seal of the Secretary)

  
(Society's Name)

Secretary  
Vena Lok Prabodhan Shikshan Sanstha  
Hinganghat Dist. Wardha

Dated : 12-03-2023

(Information against the columns mentioned below should be entered correctly).

1.
  - a. Month and Year of the establishment of the College June 2002.
  - b. Month and Year up to which College is affiliated for Courses in different Faculties:  
(Starting Year attach a Copy of the letter received from Government (University) Regional University regarding affiliation) May 2023
  - c. No. & Date of Govt. Resolution granting above affiliation. (attach a Copy of first time affiliation received from Heggur University.)
2. Existing Courses for which Continuation of affiliation sought:

Sr. No.	Name of Faculty	Classes	Subjects	Medium	Intake	Affiliation Granted upto	No. of Govt. Resolution	Date of Govt. Resolution
1	Faculty of Humanities	Bachelor of Arts - [First Year] - [Add. Sec. 1] - [200]	[Marathi] [English] [Sociology] [Political Science] [Economics] [Home Economics] [English Literature] [Marathi Literature] [History]	Marathi	200	2022-23	M.U./1764	07-07-2020
2	Faculty of Humanities	Bachelor of Arts - [Second Year] - [Add. Sec. 2] - [200]	[Marathi] [English] [Sociology] [Political Science] [Economics] [Home Economics] [English Literature] [Marathi Literature] [History]	Marathi	200	2022-23	M.U./1764	07-07-2020
3	Faculty of Humanities	Bachelor of Arts - [Third Year] - [Add. Sec. 3] - [100]	[Marathi] [English] [Sociology] [Political Science] [Economics] [Home Economics] [English Literature] [Marathi Literature] [History]	Marathi	100	2022-23	M.U./1764	07-07-2020

3. List of the Courses granted Permanent Affiliation

Sr. No.	Name of Faculty	Classes	Subjects	Medium	Intake	Permanent Affiliation from the Year	University Permission Letter No.	University Permission Date
1	Faculty of Humanities	Bachelor of Arts - [First Year] - [Batch No 1] - [120]	[Marathi] [English] [Sociology] [Political Science] [Economics] [Home Economics] [English Literature] [Marathi Literature] [History]	Marathi	120	2020-21	RTMNU/CDS/2020/3226	30-03-2021
2	Faculty of Humanities	Bachelor of Arts - [Second Year] - [Batch No 1] - [120]	[Marathi] [English] [Sociology] [Political Science] [Economics] [Home Economics] [English Literature] [Marathi Literature] [History]	Marathi	120	2020-21	RTMNU/CDS/2020/3226	30-03-2021
3	Faculty of Humanities	Bachelor of Arts - [Third Year] - [Batch No 1] - [120]	[Marathi] [English] [Sociology] [Political Science] [Economics] [Home Economics] [English Literature] [Marathi Literature] [History]	Marathi	120	2020-21	RTMNU/CDS/2020/3226	30-03-2021



4. Number of students who actually appeared and Number of Students successful at the above mentioned Examination During the past 3 years Class-wise :

Sr. No.	Name of Faculty	Classes	Subjects	Shift	No. of Students Appeared and Passed		
					Year	Appeared	Passed
1	Faculty of Humanities	Bachelor of Arts - [First Year]	[Marathi] [English] [Sociology] [Political Science] [Economics] [Home Economics] [English Literature] [Marathi Literature] [History]	Regular Shift	2019-20	169	169
					2020-21	220	133
					2021-22	178	133
2	Faculty of Humanities	Bachelor of Arts - [Second Year]	[Marathi] [English] [Sociology] [Political Science] [Economics] [Home Economics] [English Literature] [Marathi Literature] [History]	Regular Shift	2019-20	132	132
					2020-21	152	104
					2021-22	157	123
3	Faculty of Humanities	Bachelor of Arts - [Third Year]	[Marathi] [English] [Sociology] [Political Science] [Economics] [Home Economics] [English Literature] [Marathi Literature] [History]	Regular Shift	2019-20	128	120
					2020-21	91	69
					2021-22	123	114

5. a. Date of visit of the previous Local Enquiry/Academic & Administrative Audit Committee **06-12-2019**  
b. Names of Member of Committee **Dr. Sanjay Dudhe Dr. Sharad Daware Dr. Mrunalini Tapas Dr. Maniushri Sardeshpande Dr. Alka Sarode**

**(Attach the following documents for this application)**

6. i. University directive/s not complied with by the College so far **College completed all directives.**  
ii. A copy of Audited Statement of Income and Accounts of the preceding year **copy attached**  
iii. A list of College Development Committee members and the period of tenure from **01-07-2019** to **30-06-2024** in each case.

Dated: **12-03-2023**

(Signature & Seal of the Principal of the College)

**Principal**  
**Shri Saibaba Lok Prabodhan**  
**Arts College, Wadner**

**College Information Academic and Administrative Audit and Continuation of Affiliation for A.Y. 2023-24**

College Name : [EW70582] - Shri Saibaba Lok Prabodhan Arts College

Reference No : REF/AUDIT/2324/A0C6QK

Sanstha Name : Vena Lok Prabodhan Shikshan Sanstha Hinganghat  
 Address : Maroti Ward Hinganghat Distt. Wardha  
 Pincode : 442301  
 Year of Establishment : 1993  
 Phone No. : 7153 - 255655  
 Mobile : 9890124285  
 E-mail : venalokprabodhan1689@gmail.com  
 Website : www.saibabacollege.org  
 No. of Colleges run by Sanstha : 1

College Name : Shri Saibaba Lok Prabodhan Arts College  
 Address : Wadner  
 District : Wardha  
 Taluke : Hinganghat  
 Pincode : 442307  
 Year of Establishment : 2001  
 Phone No. : 7153 - 255655  
 Mobile : 9890124285  
 E-mail : saicollege@rediffmail.com  
 Website : www.saibabacollege.org  
 Name of Principal : Dr. Uttam B. Parekar  
 Type of Principal : Regular  
 Principal Mobile : 9921436840  
 Principal e-Mail : saicollege@rediffmail.com  
 Principal Approval Letter Number : M.V.V./2019-20/shima/v/3128  
 Approval Letter Date : 14-08-2019

Previous Affiliation Granted Upto : 2022-23  
 Type of Institute : Co-Education  
 Location : Rural  
 Status of University Affiliation : Permanent  
 UGC 2F Approval : No If Yes, No. : Dt :  
 12B Approval : No If Yes, No. : Dt :  
 NAAC Accreditation Year & Grade : Yes If Yes, Yr. : 2019 Grade : C  
 NBA Accreditation Year & Grade : No If Yes, Yr. : Grade :  
 NIRF Year and Ranking : No If Yes, Yr. : Grade :

**Availability of Statutory Committees**

College Development Committee : Yes  
 Internal Complaints Committee : Yes  
 Internal Quality Assurance Cell : Yes



Students Council : Yes  
 Anti-Flagging Committee : Yes  
 Equal Opportunity Cell : Yes

**Programs Run By College**

Number of Self-Financed Programs (if Any) : Yes Number : 01  
 Number of New programs introduced in the college during the years (if Any) : No Number : 00  
 Is College running other University Program? : Yes  
 Whether institute is registered for Academic Bank of Credit? : No If Yes, Institute Number :  
 Number of students registered for Academic Bank of Credit : 0  
 Whether College/Institute is Autonomous? : No

List of Academic Departments				
Faculty / Branches	Name of the Department (e.g., Physics, Botany, History Marathi, Commerce, Management, Sociology etc.)	UG	PG	Research
Humanities	ENGLISH, MARATHI, POLITICAL SCIENCE, SOCIOLOGY, ECONOMICS, HISTORY, HOME ECONOMICS.	Yes		
Commerce & Management				
Science & Technology				
Interdisciplinary				
Professional				
Skilled Oriented				
Value Added				
Any Other				

Details of Programs offered by the college (Give data for current Academic Year)										
Sr. No.	Name of Faculty	Program Level	Course	Duration	Entry Qualification	Medium	Grant Status	Sanctioned / Approved Student Strength	No. of Students Admitted	Government Approval letter for College
1	Faculty of Humanities	Under Graduate	Bachelor of Arts	3 Year(s)	12th (HSSC) Pass	Marathi	Granted	300	300	SCT1098/(72/98) mashi-3 12-04-2001
2	Faculty of Humanities	Under Graduate	Bachelor of Arts	3 Year(s)	12th (HSSC) Pass	Marathi	Non-Granted	660	143	NAVIS2001/ATI. TUKADYA/(287/01)/MASHI- 3 25-01-2002

Students Admitted to the College during the last Five Academic Years (UG)				
Sr. No.	Year	Category	Male	Female
1	2022-23	OPEN/General	6	1
2	2022-23	SBC	2	0
3	2022-23	OBC	160	107
4	2022-23	NT (B)	27	30
5	2022-23	ST	34	32
6	2022-23	SC	25	18
7	2021-22	OPEN/General	4	2



8	2021-22	SBC	2	6
9	2021-22	OBC	141	131
10	2021-22	NT (B)	33	30
11	2021-22	ST	29	31
12	2021-22	SC	25	24
13	2020-21	OPEN/General	5	5
14	2020-21	SBC	0	3
15	2020-21	OBC	149	127
16	2020-21	NT (B)	26	28
17	2020-21	ST	34	30
18	2020-21	SC	32	26
19	2019-20	OPEN/General	6	3
20	2019-20	SBC	0	5
21	2019-20	OBC	134	121
22	2019-20	NT (B)	21	25
23	2019-20	ST	14	36
24	2019-20	SC	36	27
25	2018-19	OPEN/General	4	5
26	2018-19	SBC	3	5
27	2018-19	OBC	171	148
28	2018-19	NT (B)	28	29
29	2018-19	ST	19	44
30	2018-19	SC	54	28

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Students Admitted to the College during the last Five Academic Years (PG)

Sr. No.	Year	Category	Male	Female
No Records.				

Students Enrollment in the College during the Current Academic Year

Type of students	UG	PG	M.Phil.	Ph.D.
Students from the Same State where the College is located	443	00	00	00
Students from other States of India	00	00	00	00
NRI Students	00	00	00	00
Foreign Students	00	00	00	00

Research Information

No. of M.Phil and Ph.D. Faculty Member	M.Phil : 04	Ph.D. : 10
No. of Students Completed M.Phil/Ph.D under the guidance of faculty Members in College / Department in last one year	M.Phil : 0	Ph.D. : 0
Information Regarding Research Papers Presented / Published on University / State / National / International Level in last one Academic Year	National : 10	International : 24
No. of Major/Minor Research Projects in last one Academic Year	In Progress : 0	Completed : 0



Land / Building(s) of the College / Institution is	:	Own	
No. of Virtual Classrooms	:	0	
Number of classrooms with ICT Facilities (Roof mount LCD projector, Computer, Internet etc.)	:	02	
Adequate well-furnished class rooms as per University/Apex body norms	:	Required : 4	Available : 4

**Laboratory Information**

No. and Size of Laboratories as per University Norms/Apex body	:	Required : 1	Available : 1
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**Library Information**

Journals	:	National : 3	International : 0
Library Automation	:	Yes If Yes, Software Name : Biyani	
Budget Allocated for Purchase of Books and Journals	:	30000	

**Faculty Information**

Required No. of Teaching Faculty	:	11
Faculty members deputed / sponsored for the improvement of academic qualification during last year	:	00

**Teaching-Learning-Evaluation Information (Current Year)**

Name of Learning Management System	:	00
Expenditure for purchase of Books and Journals	:	12995
Expenditure for e-journals and online library	:	00
Number of value-added courses imparting human values and life skills	:	00
Number of functional MoUs with institutions of National, International importance, other Universities, Industries, Corporate Houses etc	:	04
Number of linkages for faculty exchange, student exchange, internship, field trip, on- the-job training, research, etc.	:	01
Percentage of students undertaking field projects / internships	:	45
Number of extension and outreach programs conducted	:	09
Percentage of students participating in extension activities with Government Organizations, Non-Government Organizations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, Unnat Bharat Abhiyan etc.	:	43.34
Number of activities conducted in association with RTMNU	:	06

<b>Student Information</b>	
1) Average result of final year of last year:	95
2) No. of students passed in first class and above in final year (last year):	74
3) No. of students in university merit list in final year (last year):	0
4) Percentage of students qualifying in state/ national/ international level examinations during the year (e.g.: NET/SLET/GATE/ GMAT/ CAT/ GRE/TOEFL/Civil Services/State government examinations):	0
5) Number of placements of outgoing students during the last year:	0
6) Maximum Salary Offered:	0
7) Minimum Salary Offered:	0



- 8) Number of research papers published in the Journals notified on Web of Science/Scopus/UGC during the last year 10
- 9) Number of papers Published in Proceeding during Year: 3
- 10) Number of Books Published during Year: 1
- 11) Chapters in books Published during Year: 2
- 12) No. of faculty members delivered keynote address or chaired the session in National or International conferences in the last year : 0
- 13) No. of Faculties contributed as resource persons at QIP/symposium /workshop / conference / seminar in last year: 0
- 14) No. of Patents Filled: 0
- 15) No. of Patents Published: 0
- 16) No. of Patents Granted: 0
- 17) No. of Major/Minor Research Projects undertaken by faculty: 0
- 18) Number of awards and recognition received by faculty from Government/recognized bodies at university/state/national/international level during the year: 0
- 19) Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national level etc. (award for a team event should be counted as one) during the year: 0
- 20) Number of awards/medals for outstanding performance in sports/cultural activities at international level etc. (award for a team event should be counted as one) during the year: 0
- 21) Percentage of students benefitted by Vocational Education and Training (VET)/Skill education/professional education during the year: 0

#### Teacher Information

Sr. No.	Name	Gender	Subject	DOB	Caste Category	Type of Approval
		Designation	Qualification	Date of First Appointment	Mobile No.	Approval Letter Number / Date
1.	MISS. ARTI MURARIRAO DESHMUKH [T953339]	Female	Home Economics	21-05-1974	OBC	Regular
		Assistant Professor	M.A.MEC.	01-03-2012	9226183102	383 [ 18-02-2012]
2.	DR. GANESH NATHLJI BAHADE [T174091]		Sociology	12-12-1971	SC	Regular
		Assistant Professor	M.A. SOC.NET,PHD	01-07-2009	9040673204	M. U. 48 [ 23-11-2009]
3.	DR. NARESH AMBAGASJI BHOYAR [T556468]		Physical Education	13-01-1969	OBC	Regular
		Assistant Professor	M.PED. M. PHILL. PHD	08-07-2009	7798336800	M. U. 48 [ 23-11-2009]
4.	MR. NITESH NILKANTHRAO TELHANDE [T234263]		English	29-08-1980	OBC	Regular
		Assistant Professor	M.A. NET, SET, MPhil.	01-09-2014	8999330002	1781 [ 09-09-2014]
5.	MISS. PANKAJ WAMANRAO MOON [T16879]		History	22-02-1982	SC	Regular
		Assistant Professor	M.A. HIS. NET	01-01-2011	9323039193	1218 [ 01-04-2011]
6.	DR. PRAVIN DHANESHWARRAO KARANJAKAR [T173941]		Marathi	26-07-1977	OPEC/Semard	Regular
		Professor	M.A. MAR.NET,PHD	08-10-2005	8763623234	M. U. 5/ 5/ 8/ 114 [ 30-09-2005]
7.	MR. SANJAY ATMARAJI DIWEKAR [T950265]		English	29-08-1980	SC	Regular
		Assistant Professor	M.A. ENG. SET	01-09-2014	9541091359	1781 [ 09-09-2014]
8.	DR. SARIKA GOPALRAO CHAUDHARI []	Female	Librarian	05-11-1983	OBC	Regular
		Librarian	B.Sc., M. Lib Sci., Ph. D	24-08-2019	9817813410	1095 [ 27-08-2019]
9.	DR. UTTAM BABURAO FAREKAR []		English	05-07-1959	OBC	Regular
		Principal	M.A., B.Ed. L.L.B.	30-07-2019	9921436840	2128 [ 16-08-2019]
10.	DR. VINOD MADOTRAO HUDE [T338830]		Political Science	30-11-1974	OBC	Regular
		Associate Professor	M.A. POL. Sci. MPhil., Ph.D	01-07-2009	8055437173	M. U. 48 [ 23-11-2009]
11.	DR. VITTHAL MANIKRAO GHIMANE [T342199]		Economics	02-07-1980	OBC	Regular
		Assistant Professor	M.A. ECO. MPhil.	01-07-2009	9084042849	M. U. 48 [ 23-11-2009]

All the filled information is Correct to my Knowledge

Principal

Shri Sai Baba Lok Prabodhan  
Arts College, Wadner

### MANUAL FOR AFFILIATED COLLEGES

All Affiliated Colleges/Institutions are required to refer into document the following application for Academic and Administrative Audit and Certification of Affiliation.

College Name : (MORDEBI) - Mohi Bahadur Lakshminagar Kalyan College

Address : 607, KADAPATI, KADAPATI, ANDHRA PRADESH

Sr. No.	Criteria	Uploaded Document	Upload Status
1	Land/Buildings of the college/institution	In case of Own: Registered Sale Deed, Property Card or 7/12 In case of Rented: Rent agreement duly registered	✓
2	Colleges well furnished class rooms as per University/Apes body norms	Floor wise plan in A4 size with physical verification	✓
3	Library Classroom	Floor wise plan in A4 size with physical verification	✓
4	Number of classrooms with ICT facilities (Best mount LED projector, Computer, Internet etc.)	Floor wise plan in A4 size with physical verification	✓
5	No. and Size of Laboratories as per University Norms/Apes body	Floor wise plan in A4 size with physical verification	✓
6	Laboratory equipments available as per University/Apes body norms	List of equipments/software laboratory wise	✓
7	Computers available as per University/Apes body Norms	List of computers/laptops/printers/peripherals with specifications and configurations as per apex body norms	✓
8	Books in the library (7.5 Students- Books)	List of total number of text, reference, digital books as per norms year wise program wise since inception of college including assessment year.	✓
9	Journals	List of total number of Journals (National/International) as per norms year wise program wise since inception of college including assessment year.	✓
10	Digital Library facilities: (Infibnet/ Delnet etc...)	Evidence of having infibnet, Delnet subscription and proof of payment for the assessment year.	✓
11	Internet Facility Available	Evidence of having internet connection with the mention of bandwidth and proof of payment to the service provider for the assessment year.	✓
12	Book Bank Facility	Policy document and list of beneficiaries for book bank.	✓
13	Library is automated	Name of automation software, agreement with vendor and payment proof.	✓
14	Reading Room for min. 10% of total no. of students	Floor plan of library earmarking the seating area with capacity in terms of students	✓
15	Budget allocated for purchase of books and journals during the year	Evidence of budget allocation with signed minutes of the meeting of CDC/Governing body.	✓
16	No. of required Teaching Faculty	Current list of approved teachers (with cadre) including approved. CHB teachers mentioning the date of appointment, joining, approval and approval letter number.	✓
17	Faculty members deputed / sponsored for the improvement of academic qualification during last year	Letter of sponsorship (full time with pay) having mention of qualification improvement and the institute/organization where he/she is pursuing studies.	✓
18	Gymkhana (with All Facilities)	List of facilities provided in gymkhana with floor plan indicating area and location in institute/college.	✓
19	Well Equipped Playground	Plan indicating location of playground(s). Evidence depicting ownership or otherwise.	✓
20	1. Separate room for N.S.S. 2. Separate room for N.C.C.	Floor Plan of room(s) provided for the purpose with physical verification	✓
21	Facilities for co-curricular, extra-curricular & Cultural activities.	List the facilities category wise.	✓

Sr. No.	Criteria	Uploaded Document	Upload Status
1	The institution assesses the learning levels of the students, after admission and organizes special programs for fast learners and slow learners.	Mechanism/policy to identify fast & slow learners. Measures/special programs conducted based on the need.	✓
2	Student centric methods, such as experiential learning, participative learning and problem-solving methodologies etc. are used for enhancing learning experiences.	Concept note indicating the methodology of executing such student centric activities for each method.	✓
3	Learning Management Systems (LMS) in use	Name of learning management system existing in college and a write-up of one page mentioning its scope.	✓
4	Use of E-learning resources 20% or more students completing MOOCs	Name of learning resource provider with list of students successfully completed the course.	✓
5	Ratio of Mentor to students for academic and stress related issues	Policy document of mentor-mentee scheme. List of issues handled and number of students benefitted. Also mention ratio of mentor and mentee	✓



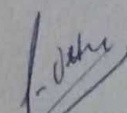
	(New Teacher / New Students) (Major / Minor)		
6	Number of quality assignments and assignments schemes A. Quizzes for conceptual assignments B. Group Counseling C. Self-study assignments D. Research writing E. Language lab F. Bridge courses G. Tests and Evaluation H. Personal Counseling I. Any other	Concept note about every such scheme implemented by the college and list of students benefited (scheme wise). List of teachers (scheme wise) who had the scheme.	✓
7	The institution ensures effective curriculum delivery through a well-planned and documented process	Copy of actual teaching plan for a course. Copy of latest timetable for one program. Filled feedback form of one student of current semester.	
8	Interdisciplinary related initiatives: Incubation facilities Any other facilities	Evidence of the incubation/other facility.	✓
9	Expenditure for purchase of books & journals, during the year	Purchase order, bills and payment for one program.	✓
10	Expenditure for e-journals and online library during the year	Purchase order, bills and payment for college.	✓
11	Number of value-added courses imparting transferable and life skills offered during the year 2 Marks for each course	List of value-added courses semester wise. Master time table indicating placement of such courses.	✓
12	Number of functional MoUs with institutions of National, International importance, other Universities, Industries, Corporate Houses etc. during the year	List of functional MoUs category wise. Copy of MoUs.	✓
13	Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc. during the year	List of linkages with purpose.	✓
14	Percentage of students undertaking field projects / internships	Semester wise list of students undertaking field projects / Internship with the mention of organization where he/she is pursuing field projects / Internship.	✓
15	Participation of College in different sports events of the university during last year	Evidence of participation in university level sports/games with the name of students.	✓
16	Organization & Participation (in other colleges) Technical Quiz / Seminar / Paper presentation / Project competition / Cultural events during last year.	Evidence of organization & participation (in other colleges) with the name of students event wise.	✓
17	Number of extension and outreach programs conducted.	List of extension and outreach programs conducted with names of students.	✓
18	Percentage of students participating in extension activities with Government Organizations, Non-Government Organizations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, Ummat Bharat Ashrayan etc. during the year	List of participants in extension and outreach programs conducted (by other organizations).	✓
19	Participation in Cultural Program	List of students/teachers with evidence.	✓
20	Number of activities conducted in association with RTMNU	List of activities with evidence.	✓
21	Mission, Vision and Program Outcomes are defined and disseminated amongst stake holders.	Statement of Mission, Vision and Program Outcomes with Evidence/policy of dissemination.	✓
22	Course Outcome, target setting and attainment is well defined, disseminated and executed.	Course outcome of one course and policy of attainment & Dissemination.	✓

Sr. No.	Criteria	Uploaded Document	Upload Status
1	Financial Assistance provided from college to faculty for research	Evidence of payment with name of faculty members or enclose Incentive Policy.	✓
2	Organizing workshops / seminars for inculcating research habits amongst teachers.	List mentioning topic of workshop / seminar, name of expert, names of participants with date.	✓
3	Leave and other incentives provided to teachers for research	Leave policy and incentivization of research.	✓
4	Workshops / Seminars organized during last three years for inculcating research habits amongst students	List mentioning topic of workshop / seminar, name of expert, names of participants with date.	✓
5	Research competitions, quiz etc. organized for students during last three years.	List mentioning research activity, name of expert, names of participants with date.	✓
6	Participation of students in research events like Avishkar etc.	List of students with evidence of participation/award.	✓
7	Financial assistance provided to students for research activities from the institution.	Name of student(s), purpose, amount of assistance and proof.	✓
8	Number of PhD Scholars have successfully completed their PhD during last year.	Attach notification(s) issued by RTMNU.	✓
9	Sports Scholarship / financial assistance provided to students.	Name of student(s), purpose, amount of assistance and proof.	✓
10	Extra coaching provided to sportsman for particular Sports.	Name of student(s), coach, sport, duration.	✓
11	Financial assistance for dietary food, travelling etc. to sports students.	Name of student(s), purpose, amount of assistance and proof.	✓



12	Organized workshops / Seminars for sports students.	List mentioning topic of workshop / seminar, name of expert, names of participants with date.	✓
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Sl. No.	Criteria	Uploaded Document	Upload Status
1	Average result of final year of last year.	Statement of result with percentage of passing.	✓
2	No. of students passed in first class and above in final year (last year)	Statement of result with students in first division.	✓
3	No. of students in university merit list in final year (last year)	Statement of merit list issued by RTMNU highlighting the student of college under assessment.	✓
4	Percentage of students qualifying in state/ national/ international level examinations during the year (e.g.: NET/SLET/GATE/ GMAT/ CAT/ GRE/TOEFL/Civil Services/State government examinations)	Exam wise list of students with certificate/marksheet of passing.	✓
5	Number of placements of outgoing students during the last year Name of the employer with contact details percentage of students placed	Name of student, employer (with contact details), package, with calculation of %age students placed.	✓
6	Number of research papers published in the Journals notified on Web of Science/Scopus/UGC during the last year	List with number of research papers published in WoS (SCI/SCIE), Scopus & UGC care. Calculate number of papers per teacher.	✓
7	Books and chapters in edited volumes / books published, and papers in national / international conference-proceedings per teacher during the year (ISBN / ISSN Only)	List of book chapters and indexing agency. List of books with title & name of publisher (National or International). Research papers presented in conferences (National or International) with the name of indexing agency.	✓
8	No. of faculty members delivered keynote address or chaired the session in National or International conferences in the last year.	List of such teachers with relevant certificate organizing institute.	✓
9	No. of Faculties contributed as resource persons at QIP/symposium /workshop / conference / seminar in last year.	List of such teachers with relevant certificate from organizing institute	✓
10	No. of Patents	Evidence issued by Granting Agency (For Example Indian Patent Office).	✓
11	No. of Major/Minor Research Projects undertaken by faculty.	Letter of sanction and disbursement from the funding agency in the name of faculty member of the college.	✓
12	Number of awards and recognition received by faculty from Government/recognized bodies at university/state/national/international level during the year. Total Number of Awards & Recognitions	Certificate/letter from the awarding agency.	✓
13	Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level etc. (award for a team event should be counted as one) during the year	Certificate/letter from the awarding agency.	✓
14	Percentage of students benefitted by Vocational Education and Training (VET)/Skill education/professional education during the year	List of students benefitted, name of course, agency/expert, outcome, relevant evidence. Calculate percentage of students benefitted.	✓

  
**Principal**  
**Shri Saibaba Lok Prabodhan**  
**Arts College, Wadner.**



**APPLICATION**

REF/AUDIT/2425/A0C6QK

*(Under Direction No. 114 of the Maharashtra Public University Act, 2016)***Instructions:-**

- i. The application Society desirous of applying to the University for Academic & Administrative Audit either for grant of Continuation of affiliation for existing Courses under Section 114 or for inspection under section 117 of The Maharashtra Public Universities Act, 2016 shall use this application form.
- ii. The application shall be submitted IN TWO COPIES.
- iii. The applicant Society running more than one College/Institution shall submit separate application for each College.
- iv. Fee of Academic & Administrative Audit and for continuation of affiliation:  
As prescribed in the Direction

**To,**

**The Registrar,  
Rashtrasant Tukadoji Maharaj  
Nagpur University, Nagpur**

**Sir,**

The undersigned wishes to apply For Academic Audit and grant for Continuation of affiliation to our College/Institution Named **Shri Saibaba Lok Prabodhan Arts College** run by **Vena Lok Prabhodhan Shikshan Sanstha Hinganghat** From the session **2024-25**. The requisite of the fees paid is mentioned in the table Below.

You are requested to process this application for necessary permission.

Sr. No.	Order ID	AAA Fees	Annual Fees	Late Fees (If Any)	Paid By	Receipt Date
1	1000493	20000.00	3000.00	0.00	NEFT	27-12-2023

**Declaration :**

1. The above fees calculated is based on the Courses/Subject/Tukdi information and the Proposal filled in by the College/Institution in the Online Affiliation System.

2. Any difference in the above indicated fees and the actual fees calculated by the Univ. Authorities as the case may be, the College/Institution is liable to pay the difference in the fees to the University, failing to which our Proposal may be treated as cancelled.

**Disclaimer :** College is liable to pay the exact amount of Fees as calculated by the Univ. authorities from time to time. Agency does not stand as a guarantee & disown discrepancies if any in the fees calculation.

(Signature & Seal of the Secretary)  
Secretary  
Vena Lok Prabodhan Shikshan Sanstha  
Hinganghat Dist Wardha  
(Society's Name)

Dated : **27-01-2024**

(Information against the columns mentioned below should be entered correctly).

1.
  - a. Month and Year of the establishment of the College **June 2001**
  - b. Month and Year up to which College is affiliated for Courses in different Faculties:  
(Starting Year attach a Copy of the letter received from Rashtasant Tukadoji Maharaj Nagpur University regarding affiliation) **May 2024**
  - c. No. & Date of Govt. Resolution granting above affiliation. (attach a Copy of first time affiliation received from Nagpur University.)
2. Existing Courses for which Continuation of affiliation sought:

Sr. No.	Name of Faculty	Classes	Subjects	Medium	Intake	Affiliation Granted Upto	No. of Govt. Resolution	Date of Govt. Resolution
1	Faculty of Humanities	Bachelor of Arts - [First Year] - [Add. Sec. 3] - [300]	[Marathi] [English] [Sociology] [Political Science] [Economics] [Home Economics] [English Literature] [Marathi Literature] [History]	Marathi	300	2023-24	M.V./402	20-06-2023
2	Faculty of Humanities	Bachelor of Arts - [Second Year] - [Add. Sec. 2] - [200]	[Marathi] [English] [Sociology] [Political Science] [Economics] [Home Economics] [English Literature] [Marathi Literature] [History]	Marathi	200	2023-24	M.V./402	20-06-2023
3	Faculty of Humanities	Bachelor of Arts - [Third Year] - [Add. Sec. 1] - [100]	[Marathi] [English] [Sociology] [Political Science] [Economics] [Home Economics] [English Literature] [Marathi Literature] [History]	Marathi	100	2023-24	M.V./402	20-06-2023

3. List of the Courses granted Permanent Affiliation

Sr. No.	Name of Faculty	Classes	Subjects	Medium	Intake	Permanent Affiliation from the Year	University Permission Letter No.	University Permission Date
1	Faculty of Humanities	Bachelor of Arts - [First Year] - [Batch No 1] - [120]	[Marathi] [English] [Sociology] [Political Science] [Economics] [Home Economics] [English Literature] [Marathi Literature] [History]	Marathi	120	2020-21	RTMNU/CDS/2021/3226	30-03-2021
2	Faculty of Humanities	Bachelor of Arts - [Second Year] - [Batch No 1] - [120]	[Marathi] [English] [Sociology] [Political Science] [Economics] [Home Economics] [English Literature] [Marathi Literature] [History]	Marathi	120	2020-21	RTMNU/CDS/2021/3226	30-03-2021



3	Faculty of Humanities	Bachelor of Arts - [Third Year] - [Batch No 1] - [120]	[Marathi] [English] [Sociology] [Political Science] [Economics] [Home Economics] [English Literature] [Marathi Literature] [History]	Marathi	120	2020-21	RTMNU/CDS/2021/3226	30-03-2021
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4. Number of students who actually appeared and Number of Students successful at the above mentioned Examination During the past 3 years Class-wise :

Sr. No.	Name of Faculty	Classes	Subjects	Shift	No. of Students Appeared and Passed		
					Year	Appeared	Passed
1	Faculty of Humanities	Bachelor of Arts - [First Year]	[Marathi] [English] [Sociology] [Political Science] [Economics] [Home Economics] [English Literature] [Marathi Literature] [History]	Regular Shift	2020-21	220	133
					2021-22	178	133
					2022-23	194	44
2	Faculty of Humanities	Bachelor of Arts - [Second Year]	[Marathi] [English] [Sociology] [Political Science] [Economics] [Home Economics] [English Literature] [Marathi Literature] [History]	Regular Shift	2020-21	152	104
					2021-22	157	123
					2022-23	124	27
3	Faculty of Humanities	Bachelor of Arts - [Third Year]	[Marathi] [English] [Sociology] [Political Science] [Economics] [Home Economics] [English Literature] [Marathi Literature] [History]	Regular Shift	2020-21	91	69
					2021-22	123	114
					2022-23	112	45

5. a. Date of visit of the previous Local Enquiry/Academic & Administrative Audit Committee **06-12-2019**  
b. Names of Member of Committee **Dr. Sanjay Dudhe, Dr. Sharad Daware, Dr. Mrunalini Tapas, Dr. Manjushri Sardeshpande, Dr. Alka Sarode**

**(Attach the following documents for this application)**

6. i. University directive/s not complied with by the College so far **College completed all directives.**  
ii. A copy of Audited Statement of Income and Accounts of the preceding year **copy attached**  
iii. A list of College Development Committee members and the period of tenure from **01-07-2019** to **30-06-2024** in each case.

Dated: **27-01-2024**

(Signature & Seal of the Principal of the College)

**Principal**  
**Shri Saibaba Lok Prabodhan**  
**Arts College, Wadner**

To,

**The Affidavit,  
Before Hon'ble Executive  
Magistrate/ Notary**

(On Rs. 100/- non-judicial stamp paper)

Sir,

I Principal/Secretary of College Shri Saibaba Lok Prabodhan Arts College Sate on Solemn affirmation as under -

- a. That the provisions of the Act and Statutes, Ordinances and Regulations there under and the sending orders and directions of the University shall be observed;
- b. That there shall be separate college development committee provided for an affiliated college as provided by Section 97 of Maharashtra Public University Act 2016;
- c. That the number of students admitted for courses of study shall not exceed the limits prescribed by the University and the State Government from time to time;
- d. That there shall be suitable and adequate physical facilities such as buildings, laboratories, libraries, books, equipment required for teaching and research, hostels, gymnasium as may be prescribed;
- e. That the financial resources of the college or institution shall be such as to make due provision for its continued maintenance and working;
- f. That the strength and qualifications of teaching and non-teaching staff of the affiliated colleges and recognised institutions and the emoluments and the terms and conditions of service of the staff of affiliated colleges shall be such as prescribed by the University and which shall be sufficient to make due provision for courses of study, teaching or training or research, efficiently;
- g. That the services of all teaching and non-teaching employees and the facilities of the college to be affiliated shall be made available for conducting examinations and for promoting other activities of the University;
- h. That the directions, and orders issued by the Chancellor, Vice-Chancellor and other Officers of the University in exercise of the powers, conferred on them under the provisions of the Act, Statutes, Ordinances and Regulations shall be complied with ;
- i. That there shall be no change or transfer of the management without prior permission of the University;
- j. That the college or institution shall not be closed without prior permission of the University;
- k. That in the event of disaffiliation or de recognition or closure of the college or institution under Section 121 all the assets of the college or institution including building and equipment which have been constructed or created out of the amount paid as a grant-in-aid by the State Government or the University Grants Commission shall vest in the State Government.

Yours faithfully,

**Secretary**  
Vena Lok Prabodhan Shikshan Sanstha  
Hinganghat Dist Wardha  
Deponent Principal / Secretary  
with seal.

I know the Deponent

Advocate



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**College Information Academic and Administrative Audit and Continuation of Affiliation for A.Y. 2024-25**


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**College Name : [EW70582] - Shri Saibaba Lok Prabodhan Arts College**
**Reference No : REF/AUDIT/2425/A0C6QK**


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Sanstha Name : Vena Lok Prabodhan Shikshan Sanstha Hinganghat  
 Address : Maroti Ward Hinganghat Distt: Wardha  
 Pincode : 442301  
 Year of Establishment : 1993  
 Phone No. : 7153 - 255655  
 Mobile : 9890124285  
 E-mail : venalokprabodhan1889@gmail.com  
 Website : www.saibabacollege.org  
 No. of Colleges run by Sanstha : 1

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College Name : Shri Saibaba Lok Prabodhan Arts College  
 Address : Wadner  
 District : Wardha  
 Taluke : Hinganghat  
 Pincode : 442307  
 Year of Establishment : 2001  
 Phone No. : 7153 - 25655  
 Mobile : 9890124285  
 E-mail : saicollege@rediffmail.com  
 Website : www.saibabaartscollege.edu.in  
 Name of Principal : Dr. Uttam B. Parekar  
 Type of Principal : Regular  
 Principal Mobile : 9921436640  
 Principal e-Mail : saicollege@rediffmail.com  
 Principal Approval Letter Number : M.V.V./2019-20/shima/v/3128  
 Approval Letter Date : 14-08-2019

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Type of Institute : Co-Education  
 Location : Rural  
 UGC 2F Approval : No      If Yes, No. :      Dt :  
 12B Approval : No      If Yes, No. :      Dt :  
 NAAC Accreditation Year & Grade : Yes      If Yes, Yr. : 2019      Grade : C  
 NBA Accreditation Year & Grade : No      If Yes, Yr. :      Grade :  
 NIRF Year and Ranking : No      If Yes, Yr. :      Grade :

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**Availability of Statutory Committees**

College Development Committee : Yes  
 Internal Complaints Committee : Yes  
 Internal Quality Assurance Cell : Yes  
 Students Council : Yes  
 Anti-Ragging Committee : Yes  
 Equal Opportunity Cell : Yes

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**Programs Run By College**

Number of Self-Financed Programs (if Any)	: Yes	Number : 01
Number of New programs introduced in the college during the years (if Any)	: No	Number : 00
Is College running other University Program?	: Yes	
Whether institute is registered for Academic Bank of Credit?	: Yes	If Yes, Institute Number : 0000
Number of students registered for Academic Bank of Credit	: 222	
Whether College/Institute is Autonomous?	: No	

List of Academic Departments				
Faculty / Branches	Name of the Department (e.g., Physics, Botany, History Marathi, Commerce, Management, Sociology etc.)	UG	PG	Research
Humanities	ENGLISH, MARATHI, POLITICAL SCIENCE, SOCIOLOGY, ECONOMICS, HISTORY, HOME ECONOMICS. ENGLISH LITERATURE, MARATHI LITERATURE.	Yes		
Commerce & Management				
Science & Technology				
Interdisciplinary				
Professional				
Skilled Oriented				
Value Added				
Any Other				

Details of Programs offered by the college (Give data for current Academic Year)										
Sr. No.	Name of Faculty	Program Level	Course	Duration	Entry Qualification	Medium	Grant Status	Sanctioned / Approved Student Strength	No. of Students Admitted	Government Approval letter for College
1	Faculty of Humanities	Under Graduate	Bachelor of Arts	3 Year(s)	12th (HSSC) Pass	Marathi	Granted	300	290	SCT1098/(72/98) mashi-3 12-04-2001
2	Faculty of Humanities	Under Graduate	Bachelor of Arts	3 Year(s)	12th (HSSC) Pass	Marathi	Non-Granted	660	56	NAVIS2001/ATI. TUKADYA/(287/01)/MASHI-3 25-01-2002

Students Admitted to the College during the last Five Academic Years (UG)				
Sr. No.	Year	Category	Male	Female
1	2023-24	OPEN/General	4	0
2	2023-24	SBC	4	2
3	2023-24	OBC	119	91
4	2023-24	NT (B)	16	22
5	2023-24	ST	30	21
6	2023-24	SC	19	18
7	2022-23	OPEN/General	6	1
8	2022-23	SBC	2	0
9	2022-23	OBC	160	107
10	2022-23	NT (B)	27	30
11	2022-23	ST	34	32
12	2022-23	SC	25	18
13	2021-22	OPEN/General	4	2
14	2021-22	SBC	2	6



15	2021-22	OBC	141	131
16	2021-22	NT (B)	33	30
17	2021-22	ST	29	31
18	2021-22	SC	25	24
19	2020-21	OPEN/General	5	5
20	2020-21	SBC	0	3
21	2020-21	OBC	149	127
22	2020-21	NT (B)	26	26
23	2020-21	ST	34	30
24	2020-21	SC	32	26
25	2019-20	OPEN/General	6	3
26	2019-20	SBC	0	5
27	2019-20	OBC	134	121
28	2019-20	NT (B)	21	25
29	2019-20	ST	14	36
30	2019-20	SC	36	27

**Students Admitted to the College during the last Five Academic Years (PG)**

Sr. No.	Year	Category	Male	Female
No Records.				

**Students Enrollment in the College during the Current Academic Year**

Type of students	UG	PG	M.Phil.	Ph.D.
Students from the Same State where the College is located	346	00	00	00
Students from other States of India	00	00	00	00
NRI Students	00	00	00	00
Foreign Students	00	00	00	00

**Research Information**

No. of M.Phil and Ph.D. Faculty Member	M.Phil : 04	Ph.D. : 10
No. of Students Completed M.Phil/Ph.D under the guidance of faculty Members in College / Department in last one year	M.Phil : 0	Ph.D. : 0
Information Regarding Research Papers Presented / Published on University / State / National / International Level in last one Academic Year	National : 7	International : 12
No. of Major/Minor Research Projects in last one Academic Year	In Progress : 0	Completed : 0

**Infrastructure Information**

Land / Building(s) of the College / Institution is	:	Own
No. of Virtual Classrooms	:	0
Number of classrooms with ICT Facilities (Roof mount LCD projector, Computer, Internet etc.)	:	02
Adequate well-furnished class rooms as per University/Apex body norms	:	Required : 4 Available : 4

**Laboratory Information**

No. and Size of Laboratories as per University Norms/Apex body	:	Required : 1 Available : 1
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## Library Information

Journals	:	National : 3	International : 0
Library Automation	:	Yes If Yes, Software Name : Biyani	
Budget Allocated for Purchase of Books and Journals	:	30000	

## Faculty Information

Required No. of Teaching Faculty	:	11
Faculty members deputed / sponsored for the improvement of academic qualification during last year	:	00

## Teaching-Learning-Evaluation Information (Current Year)

Name of Learning Management System	:	00
Expenditure for purchase of Books and Journals	:	129944
Expenditure for e-journals and online library	:	00
Number of value-added courses imparting human values and life skills	:	04
Number of functional MoUs with institutions of National, International importance, other Universities, Industries, Corporate Houses etc	:	04
Number of linkages for faculty exchange, student exchange, internship, field trip, on- the-job training, research, etc.	:	01
Percentage of students undertaking field projects / internships	:	180
Number of extension and outreach programs conducted	:	05
Percentage of students participating in extension activities with Government Organizations, Non-Government Organizations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, Unnat Bharat Abhiyan etc.	:	42.48
Number of activities conducted in association with RTMNU	:	02

## Student Information

1) Average result of final year of last year: 45
2) No. of students passed in first class and above in final year (last year): 3
3) No. of students in university merit list in final year (last year): 0
4) Percentage of students qualifying in state/ national/ international level examinations during the year (e.g.: NET/SLET/GATE/ GMAT/ CAT/ GRE/TOEFL/Civil Services/State government examinations): 0
5) Number of placements of outgoing students during the last year: 0
6) Maximum Salary Offered: 0
7) Minimum Salary Offered: 0
8) Number of research papers published in the Journals notified on Web of Science/Scopus/UGC during the last year: 7
9) Number of papers Published in Proceeding during Year: 4
10) Number of Books Published during Year: 1
11) Chapters in books Published during Year: 1
12) No. of faculty members delivered keynote address or chaired the session in National or International conferences in the last year : 0
13) No. of Faculties contributed as resource persons at QIP/symposium /workshop / conference / seminar in last year: 0
14) No. of Patents Filled: 0
15) No. of Patents Published: 0
16) No. of Patents Granted: 0
17) No. of Major/Minor Research Projects undertaken by faculty: 0
18) Number of awards and recognition received by faculty from Government/recognized bodies at university/state/national/international level during the year: 0



19) Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national level etc. (award for a team event should be counted as one) during the year: 0

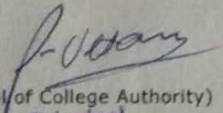
20) Number of awards/medals for outstanding performance in sports/cultural activities at international level etc. (award for a team event should be counted as one) during the year: 0

21) Percentage of students benefitted by Vocational Education and Training (VET)/Skill education/professional education during the year: 0

#### Teacher Information

Sr. No.	Name	Gender	Subject	DOB	Caste Category	Type of Approval
		Designation	Qualification	Date of First Appointment	Mobile No.	Approval Letter Number / Date
1.	MISS. ARTI MURARIRAO DESHMUKH [T353339]	Female	Home Economics	21-05-1974	OBC	Regular
		Assistant Professor	M.A.HEC.	01-03-2012	9226183102	983 [ 18-02-2012]
2.	DR. GANESH NATTHUJI BAHADE [T174091]		Sociology	12-12-1971	SC	Regular
		Assistant Professor	M.A. SOC.NET,PHD	01-07-2009	9049673164	M.V.48 [ 23-11-2009]
3.	DR. NARESH AMBADASJI BHOYAR [T556468]		Physical Education	15-01-1969	OBC	Regular
		Director of Physical Education Associate Professor Grade	MPED M.PHIL PHD	08-07-2009	7798336885	M.V.48 [ 23-11-2009]
4.	DR. NITESH NILKANTHRAO TELHANDE [T234363]		English		OBC	Regular
		Assistant Professor	M.A. NET,SET, MPHIL	01-09-2016	8999330662	3783 [ 09-09-2016]
5.	DR. PANKAJ WAMANRAO MOON [T16870]		History		SC	Regular
		Assistant Professor	M.A.HIS. NET	01-01-2011	8421845427	1218 [ 01-04-2011]
6.	DR. PRAVIN DHANESHWARRAO KARANJAKAR [T173941]		Marathi	26-07-1977	OPEN/General	Regular
		Professor	M.A. MAR.NET,PHD	06-10-2005	9765623234	M.V/6/57/8/514 [ 26-09-2005]
7.	DR. SANJAY ATMARAMJI DIWEKAR [T955265]		English		SC	Regular
		Assistant Professor	M.A.ENG. SET	01-09-2016	9561591169	3783 [ 09-09-2016]
8.	DR. SARIKA GOPALRAO CHAUDHARI [T404272]	Female	Librarian	05-11-1985	OBC	Regular
		Librarian	B.Sc, M.Lib Sci, Ph.D	24-08-2019	9637813416	3285 [ 27-08-2019]
9.	DR. UTTAM BABURAO PAREKAR [T874250]		English	05-07-1959	OBC	Regular
		Principal	M.A., B.Ed, L.L.B.,	30-07-2019	9921436640	3128 [ 14-08-2019]
10.	DR. VINOD MAROTRAO MUDE [T335830]		Political Science	30-11-1974	OBC	Regular
		Associate Professor	M.A. POL Sci. MPHIL, Ph.D	01-07-2009	8055457172	M.V.48 [ 23-11-2009]
11.	DR. VITTHAL MANIKRAO GHJNMINE [T342159]		Economics	03-07-1980	OBC	Regular
		Associate Professor	M.A. ECO. MPHIL	01-07-2009	9689642449	M.V.48 [ 23-11-2009]

All the filled information is Correct to my Knowledge

  
(Stamp / Seal of College Authority)  
Principal  
Shri Saibaba Lok Prabodhan  
Arts College, Wadner



### MANUAL FOR AFFILIATED COLLEGES

All Applicant Colleges/Institutions are required to refer this document for submitting application for Academic and Administrative Audit and Continuation of Affiliation.

College Name : [EW70582] - Shri Saibaba Lak Prabodhan Arts College

Reference No : REF/AUDIT/2428/A066QR

Sr. No.	Criteria	Uploaded Document	Upload Status
1	Land/Building(s) of the college/institution	In case of Own: First Page (where registration no. is mentioned and the seal of competent authority) of Registered Sale Deed OR Property Card OR 7/12 In case of Rented: Rent agreement duly registered	✓
2	Adequate well-furnished class rooms as per University/Apex body norms	Floor wise plan in A4 size for physical verification	✓
3	Number of classrooms with ICT Facilities (Roof mount LCD projector, Computer, Internet etc.)	Floor wise plan in A4 size for physical verification	✓
4	No. and Size of Laboratories as per University Norms/Apex body	Floor wise plan in A4 size for physical verification	✓
5	Laboratory equipments available as per University /Apex body norms	List of equipments/software laboratory wise	✓
6	Computers available as per University/Apex body Norms	List of computers/laptops/printers/peripherals with specifications and configurations as per apex body norms on A4 size paper preferably in the form of table	✓
7	Books in the library (1:5 Students: Books)	List of total number of text, reference, digital books as per norms year wise program wise since inception of college including assessment year.	✓
8	Journals	List of total number of Journals (National/International) as per norms year wise program wise since inception of college including assessment year.	✓
9	Digital Library Facilities: (Inflibnet/ Delnet etc.,)	Evidence of having Inflibnet, Delnet subscription and proof of payment for the assessment year.	✓
10	Internet Facility Available	Evidence of having internet connection with the mention of bandwidth and proof of payment to the service provider for the assessment year.	✓
11	Book Bank Facility	Total number of books under the category of text book, reference book, digital books as per the norms year wise, program wise, since the inception of college including assessment year	✓
12	Library is automated	Name of automation software, agreement with vendor and payment proof.	✓
13	Reading Room For min. 10% of total no. of students	Floor plan of library earmarking the seating area with capacity in terms of students	✓
14	Budget allocated for purchase of books and journals during the year	Evidence of budget allocation with signed minutes of the meeting of CDC/Governing body.	✓
15	No. of required Teaching Faculty	List of faculty members who are approved, contractual, CHB, management regular with cadre ratio, mentioning date of appointment, joining, approval, and approval letter number	✓
16	Faculty members deputed / sponsored for the improvement of academic qualification during last year	Letter of sponsorship (full time with pay) having mention of qualification improvement and the institute/organization where he/she is pursuing studies.	✓
17	Gymkhana (with All Facilities)	List of facilities provided in gymkhana with floor plan indicating area and location in institute/college.	✓
18	Playground	Plan indicating location of playground(s). Evidence depicting ownership or otherwise.	✓
19	Separate room for N.S.S. / N.C.C.	Floor Plan of room(s) provided for the purpose with physical verification	✓
20	Facilities for co-curricular, extra-curricular & Cultural activities.	List the facilities category wise.	✓
21	Percentage of students undertaking field projects/ internships / participation in Unnat Bharat Abhiyan	Semester wise list of students undertaking field projects/internships/participating in Unnat Bharat Abhiyan along with details such as title of the project, place of internships, duration of the activity, etc.	✓

Sr. No.	Criteria	Uploaded Document	Upload Status
1	The institution assesses the learning levels of the students, after admission and organizes special programs for fast learners and slow learners.	Mechanism/policy to identify fast & slow learners. Measures/special programs conducted based on the need.	✓
2	Student centric methods, such as experiential learning, participative learning and problem-solving methodologies etc. are used for enhancing learning experiences.	Concept note indicating the methodology of executing such student centric activities for each method.	✓
3	Learning Management Systems (LMS) in use	Name of learning management system existing in college and a write-up of one page mentioning its scope.	✓
4	Use of E-learning resources 10% or more students completing MOOCs	Name of learning resource provider with list of students successfully completed the course.	✓
5	Ratio of mentor to students for academic and stress related issues (Total Teacher : Total Students) (Mentor: Mentee)	Policy document of mentor-mentee scheme. List of issues handled and number of students benefitted. Also mention ratio of mentor and mentee	✓
6	Number of capability enhancement and development schemes A. Guidance for competitive examinations	Concept note about every such scheme implemented by the college and list of students benefitted (scheme wise). List of teachers (scheme wise) who led the scheme.	✓

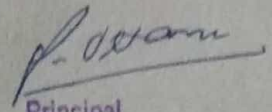


	B. Career Counseling C. Soft skill development D. Remedial coaching E. Language lab F. Bridge courses G. Yoga and Meditation H. Personal Counseling I. Any other		
7	The Institution ensures effective curriculum delivery through a well-planned and documented process	Copy of actual teaching plan for a course. Copy of latest timetable for one program. Filled feedback form of one student of current semester.	✓
8	Entrepreneurship related Initiatives: Incubation Facilities Any other Facilities	Evidence of the incubation/other facilities.	✓
9	Expenditure for purchase of books & Journals, during the year.	Purchase order, bills and payment for one program.	✓
10	Expenditure for e-journals and online library during the year.	Purchase order, bills and payment for college.	✓
11	Number of value-added courses imparting transferable and life skills offered during the year 3 Marks for each course	List of value-added courses semester wise. Master time table indicating placement of such courses.	✓
12	Number of functional MoUs with institutions of National, International importance, other Universities, Industries, Corporate Houses etc. during the year	List of functional MoUs category wise. Copy of MoUs.	✓
13	Number of linkages for faculty exchange, student exchange, internship, field trip, on- the-job training, research, etc. during the year	List of linkages with purpose.	✓
14	Participation of College in different sports events of the university during last year.	Evidence of participation in university level sports/games with the name of students.	✓
15	Organization & Participation (in other colleges) Technical Quiz / Seminar / Paper presentation /Project competition / Cultural events during last year.	Evidence of organization & participation (in other colleges) with the name of students event wise.	✓
16	Number of extension and outreach programs conducted.	List of extension and outreach programs conducted with names of students.	✓
17	Percentage of students participating in extension activities with Government Organizations, Non-Government Organizations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, Unnat Bharat Abhiyan etc. during the year	List of participants in extension and outreach programs conducted (by other organizations).	✓
18	Participation in Cultural Program	List of students/teachers with evidence.	✓
19	Number of activities conducted in association with RTMNU	List of activities with evidence.	✓
20	Mission, Vision and Program Outcomes are defined and disseminated amongst stake holders.	Statement of Mission, Vision and Program Outcomes with Evidence/policy of dissemination.	✓
21	Course Outcome, target setting and attainment is well defined, disseminated and executed.	Course outcome of one course and policy of attainment & Dissemination.	✓
22	Effective implementation of university's Student Welfare/Development Schemes such as Earn and Learn, Savitribai Fule Bus Pass Yojana, etc.	Copy of notices circulated to students List of beneficiary students (Scheme wise) certified by the Principal	✓

Sr. No.	Criteria	Uploaded Document	Upload Status
1	Financial Assistance provided from college to faculty for research	Evidence of payment with name of faculty members or enclose Incentive Policy.	✓
2	Organizing workshops / seminars for inculcating research habits amongst teachers.	List mentioning topic of workshop / seminar, name of expert, names of participants with date.	✓
3	Leave and other incentives provided to teachers for research	Leave policy and incentivization of research.	✓
4	Workshops / seminars organized during last three years for inculcating research habits amongst students	List mentioning topic of workshop / seminar, name of expert, names of participants with date.	✓
5	Research competitions, quiz etc. organized for students during last three years	List mentioning research activity, name of expert, names of participants with date.	✓
6	Participation of students in research events like Avishkar etc.	List of students with evidence of participation/award.	✓
7	Financial assistants provided to students for research activities from the Institution.	Name of student(s), purpose, amount of assistance and proof.	✓
8	Number of PhD Scholars have successfully completed their PhD during last year.	Attach notification(s) issued by RTMNU.	✓
9	Sports Scholarship / Financial assistance provided to students.	Name of student(s), purpose, amount of assistance and proof.	✓
10	Extra coaching provided to sportsman for particular Sports.	Name of student(s), coach, sport, duration.	✓
11	Financial assistance for dietary food, travelling etc. to sports students.	Name of student(s), purpose, amount of assistance and proof.	✓
12	Organized workshops / Seminars for sports students.	List mentioning topic of workshop / seminar, name of expert, names of participants with date.	✓

Sr. No.	Criteria	Uploaded Document	Upload Status
1	Average result of final year of last year.	Statement of result with percentage of passing.	✓
2	No. of students passed in first class and above in final year (last year)	Statement of result with students in first division.	✓
3	No. of students in university merit list in final year (last year)	Statement of merit list issued by RTMNU highlighting the student of college under assessment.	✓
4	Percentage of students qualifying in state/ national/ international level examinations during the year (e.g.: NET/SLET/GATE/ GMAT/ CAT/ GRE/TDEFL/Civil Services/State government examinations)	Exam wise list of students with certificate/marksheet of passing.	✓
5	Number of placements of outgoing students during the last year	Name of student, employer (with contact details), package, with calculation of %age students placed.	✓

	Name of the employer with contact details percentage of students placed		
6	Number of research papers published in the journals notified on Web of Science/Scopus/ISI during the last year	List with number of research papers published in WoS (SCI/SCIE), Scopus & UGC care. Calculate number of papers per teacher.	✓
7	Books and chapters in edited volumes / books published, and papers in national / international conference-proceedings per teacher during the year (ISBN / ISSN Only)	List of book chapters and indexing agency. List of books with title & name of publisher (National or International). Research papers presented in conferences (National or International) with the name of indexing agency.	✓
8	No. of faculty members delivered keynote address or chaired the session in National or International conferences in the last year	List of such teachers with relevant certificate organizing institute.	✓
9	No. of faculties contributed as resource persons at QIP/symposium /workshop / conference / seminar in last year.	List of such teachers with relevant certificate from organizing institute	✓
10	No. of Patents	Evidence issued by Granting Agency (For Example Indian Patent Office).	✓
11	No. of Major/Minor Research Projects undertaken by faculty.	Letter of sanction and disbursement from the funding agency in the name of faculty member of the college.	✓
12	Number of awards and recognition received by faculty from Government/recognized bodies at university/state/national/international level during the year. Total Number of Awards & Recognitions	Certificate/letter from the awarding agency.	✓
13	Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level etc. (award for a team event should be counted as one) during the year	Certificate/letter from the awarding agency.	✓
14	Percentage of students benefited by Vocational Education and Training (VET)/Skill education/professional education during the year	List of students benefited, name of course, agency/expert, outcome, relevant evidence. Calculate percentage of students benefitted.	✓



Principal  
Shri Saibaba Lok Prabodhan  
Arts College, Wadner