YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	SHRI SAIBABA LOK PRABODHAN ARTS COLLEGE, WADNER
• Name of the Head of the institution	Dr. Uttam B. Parekar
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	07153-255655
• Mobile No:	9921436640
• Registered e-mail	saicollege@rediffmail.com
• Alternate e-mail	saibabacollege@gmail.com
• Address	NH-07, At/Po- Wadner, Th-Hinganghat, Dist- Wardha.
• City/Town	Wadner
• State/UT	Maharashtra
• Pin Code	442307
2.Institutional status	
• Affiliated / Constitution Colleges	Affiliated College
• Type of Institution	Co-education
• Location	Rural

• Financial Status	**Grants-in aid**
• Name of the Affiliating University	**Rashtrasant Tukdoji Maharaj Nagpur University, Nagpur**
• Name of the IQAC Coordinator	**Dr. Sanjay A. Diwekar**
• Phone No.	**07153255654**
• Alternate phone No.	**07153-255655**
• Mobile	**8999499909**
• IQAC e-mail address	**diwekarsanjay@gmail.com**
• Alternate e-mail address	**sanjaydiwekar1@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://saibabaartscollege.edu.in/wp-content/uploads/2023/07/AQAR-2020-2021-VIP.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://saibabaartscollege.edu.in/wp-content/uploads/2023/05/3.-2021-2022-ACADEMIC-CALENDAR-1.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**C**	**1.98**	**2019**	**30/04/2019**	**30/04/2024**

6.Date of Establishment of IQAC	**12/10/2016**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
-	**-**	**-**	**-**	**-**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of formation of	View File

IQAC		
9.No. of IQAC meetings held during the year	4	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	No	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

National Level Webinar on Retrospecting 75 Years of India's Independence was organized.
Student Adoptive Parent Scheme is carried out as a distinguished activity from the academic session 2021-2022.
Value Add on / Certificate Courses started in an academic session 2021-2022.
Health Check-Up Camp and Guidance on Health Programs organized for Gangapur Villagers.
Covid-19 Vaccination Camp was organized for the Students and Staff in the College.
Tree Plantation and Tree Plants Gifts Activity were carried out in neighborhood villages.
Green Audit / Energy Audit / Environment Audit of the College is done.
Gender Equity Programs and extension activities were held.
State Level Webinar on Challenges on Adolescence was organized.
ISO Certification of Institution was done.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To Carry out Student Adoptive Parents Scheme as a distinctive activity of the College.	The main object of this scheme is to inculcate confidence in destitute and economically weak students and to encourage talented, poor and destitute students for education. This scheme was implemented from 2021-2022. Under this scheme, students were helped to purchase Bus Passes, Study Materials, Uniforms and School Bags.
To organize Gender Sensitization Programs and activities.	Institute organized various programs based on Gender Sensitization. 1. Essay Competition on "Human Rights" 2. Essay Competition on " Female Feticide " 3. Poster Competition on 'Female Feticide ' 4. 'Dr. Babasaheb Ambedkar's thought on Women;-Guest Lecture. 5. Rangoli Competition on Gender Equality and Violence against Women, etc.
To organize Online National Level Webinar.	Institute organized Online National Level Webinar on "Retrospecting 75b Years of India's Independence" on date 10/12/2021.
To organize Online State Level Webinar.	Institute organized Online State Level Webinar on "Challenges of Adolescence" on date 4/05/2022.
To start Value add on / Certificate Courses.	Four Value Add on / Certificate Courses were started. 1. Spoken English Certificate Course. 2. Agro Economics Certificate Course. 3. Travels and Tourism Certificate Course. 4. Interior Decoration and Design Certificate Course.

To conduct Field Work by departments.	For experiential learning most of the department conducted Field Work related to the subject and as per requirement of the curriculum.
To organize Health Check-Up Camp and Guidance on Health Programs for Gangapur Villagers.	Under auspices of College, Health Check Up Camp and Guidance on Health Programs for Gangapur Villagers was held on 07/04/2022, in which health guidance, disease diagnosis, blood test teeth check up etc were carried out.
To organize Tree Plantation Program and Tree Plants Gifts to Gangapur Villagers.	This activity aimed at: 1. To conserve the environment by planting trees 2. To create awareness about environment in rural society. 3. To reorient rural masses on 'Sustainable Development'. Institution planted trees and gifted tree plants and fruit seeds to villagers of Gangapur in order to develop Kitchen Gardens with free seeds of spinach, cowpea, okra, guar, brinjal, tomato, coriander, fenugreek, carrot, radish etc.
To encourage teachers to attend Orientation / Refresher / FDPs.	The teachers have completed Refresher Courses in order to upgrade and update knowledge skills in their subjects in the session 2021-2022.
To organize Covid-19 Vaccination Camp for Students and Staff of the college. .	Institution organized Covid-19 Vaccination Camp for the Students and Staff on 29/10/2021. More than thirty students and staff got vaccinated.
13.Whether the AQAR was placed before statutory body?	Yes

- Name of the statutory body

Name	Date of meeting(s)
CDC	30/08/2022

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2022	28/12/2022

15.Multidisciplinary / interdisciplinary

'Vision' places ideals before an institution and 'Mission' provides ways and means to reach the objectives with the help of ideals. The visionary governing body members of the institution have set following visions and missions for the college administration to formulate objectives and make conscious efforts to reach them.

VISION OF INSTITUTION

- Impart quality education to rural and backward students to prepare ideal citizens.
- Achieve academic excellence.
- Inculcate sincerity, integrity and discipline.
- Train students for global competence.
- Enrich rural students in various fields by enhancing power within them.

MISSION OF INSTITUTION

- To impart job oriented and value based education.
- To empower the students through modern teaching-learning aids and encourage their participation in curricular, co-curricular and extra-curricular activities.
- To enhance student's communicative competence.
- To empower the rural students through soft skill and personality development programs.

Ours is a mono-disciplinary arts college dedicated to catering to quality education and to empower the rural stpudents through soft skills. In this view we run the RTM Nagpur University approved professional Certificate, Diploma & Advance Courses under the 'University Skill Development Centre'. The course 'Agro-Economics'

is an interdisciplinary study that includes the study of economics and agriculture. We teach 'Environmental Studies' to the students of B.A. II.

16.Academic bank of credits (ABC):

One of the provisions of the National Education Policy 2020 (NEP 2020) is the introduction of the Academic Bank of Credit (ABC). ABC will allow students of undergraduate courses to exit the course and enter within a stipulated period. Academic Bank of Credits shall deposit Credits awarded by Registered Higher Education Institutions, for Courses pursued therein, in the Academic Bank Account of the student and the validity of such credits shall be as per norms and guidelines issued by the Commission from time to time. In this regards college will run appropriate program for awareness in the college for students to explore study material and the faculties to explorer pedagogical approaches.

17.Skill development:

As suggested by the UGC our college is engaged in:

1. Dissemination of knowledge to students,
2. Generation of knowledge by teachers, and
3. Services offered to society.

As mentioned earlier ours is a mono-disciplinary arts college located in Wadner (Gram Panchayat Jurisdiction). We aim at empowering economically backward students by providing them soft skills so as to prepare them to earn their wherewithal.

We teach Certificate Course in 'Spoken English' approved by the university which is a credit based course with project work. We have planned to introduce Diploma Course this year and 'Advance Course' the next year in 'Agro-Economics'. These courses are executed in the college by the department of Economics. Department of Home Economics and History execute the 'Interior Decoration & Designing' and 'Travels & Tourism' at B.A. II & III years, respectively. All these professional courses are university approved courses having credit based with project work as their special features. We take assistance of industry and professionals from time to time to inculcate in students professional skills and spirit.

We invite guest speakers to swell upon life and work of the great national leaders and social reformers' on their birth and death anniversaries, however, the soft skill of 'Time Management' and 'Leadership Quality' are inculcated in students. The functions

of anniversaries and guest lecture lay focus on developing in students Humanistic, Ethical, Constitutional, and Universal Human Values of Truth, Righteous Conduct, Love, Non-Violence, Scientific Temper, Citizenship Values & Life Skills. We celebrate 'Human Rights Day', 'International Yoga Day', 'Environmental Day', 'Indian Constitution Day' etc on which students are encouraged to participate in various activities organized on these occasions.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

- Indian Knowledge is largely systematized in the subjects of arts faculty such as 'History', 'Political Science', 'Sociology', 'Economics', 'Home-Economics' and 'Literatures Studies'. All these subjects are taught in Marathi Vernacular in offline mode in this college. The subjects such as 'Compulsory English' and 'English Literature' are taught through English. But for better comprehension of the subjects some difficult concepts are explained in Marathi Vernacular.
- The institution regularly sends the college faculties for 'Orientation/Refresher and Short Term Courses' to upgrade their knowledge and train them in bi-lingual teaching skills.
- The university UG syllabus of Marathi and English Literature includes Indian ancient human values. Students are taught these human values through the literature courses. Bi-lingual method is adopted by the faculties for better consolidation of the knowledge in students.

- The course we offer to students doesn't include languages such as 'Sanskrit', 'Pali', 'Prakrit', 'Classical', 'Tribal' and endangered languages. Therefore we make no efforts to preserve and promote these languages.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Outcome based education includes 'Effective Communication', 'Critical Thinking', 'Self-directed & lifelong learning', 'Social interaction', 'Environment and sustainability', 'Ethics' & 'Effective Citizenship. This college has taken strong initiative in laying focus on outcome based education by the way of holding sessions of seminars, group discussions, class tests, terminal examinations, Students' answer-books are evaluated awarding marks to them with pertinent suggestions and remarks for improvement in standard. This institution organizes 'Seminars' and 'Workshops' for personality development of students. Sometimes the speech of guest speaker inspires the students to adopt certain values and ideologies which are the attributes of a graduate for program outcomes. The

institution takes special efforts to prepare students for the program outcomes of university examinations. The institution is aware of the concepts enshrined in NEP (2020): 'Outcome Based Programs' and 'Outcome Based Education' and it is ever engaged in practicing with them at the institution level. The best practice the institution is working with is discernible in the working of 'The Committee for Outcome Based Educational Programs' at the institution level. Under the auspices of this committee various programs for students are organized at institution level and student participants are sent to the intercollegiate programs catering to results of the outcome based programs. Teaching faculty members of the institution are relieved from college duties to attend orientation/refresher and short-term courses organized at college and university levels. These courses help teaching faculties keep pace with use of new teaching aids.

20.Distance education/online education:

- Ours is an institution engaged in teaching arts faculty subjects. During lockdown of COVID19 Pandemic period our teaching faculty members prepared teaching videos and circulated them among students with a view to prepare them to take the university exams. Now subject-wise whats-app groups are formed by each teaching department and thus teaching is rendered at micro-level and online academic performance is evaluated.
- The best practice undertaken by the institution includes extensive use of the ICT enabled classrooms (2), ICT enabled Seminar Hall (1), smart TV (1), projectors (3), printers (4), projector screens (3), camera and computers which are readily available for students' use. There are fifteen laptops/computers ready to use for academic purposes. PPTs, E-Notes, You-tube clips, various educational websites are explored to update students' subject knowledge.

Extended Profile

1.Programme

1.1   **3**

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 **458**

Number of students during the year

File Description	Documents
Data Template	View File

2.2 **452**

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 **114**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 **11**

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 **11**

Number of Sanctioned posts during the year

Extended Profile

1.Programme

1.1	3
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	458
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	452
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	114
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	11
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2 Number of Sanctioned posts during the year	11

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	7
4.2 Total expenditure excluding salary during the year (INR in lakhs)	525248
4.3 Total number of computers on campus for academic purposes	25

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The following measures are taken for effective curriculum deliveryplanning and implementation of it:

1. In the beginning of Academic Year, the Principal conducts a meeting with the Head of the departments to discuss the preparation of the Academic Calendar, Curriculum Planning and Documentation.
2. The Time Table committee collects the workload from Department Heads and prepares the Time Table. Faculty of all departments prepare their teaching plans by making optimal use of available resources.Classes are conducted according to the time table.
3. Departments organize group discussions, seminars and guest lectures. The institution provides a free Wi-Fi facility to students for accessing educational websites to improve their performance.
4. Practice Papers and Unit tests are conducted to check the

effectiveness of the syllabus taught.

5. Curricular, Co-curricular, Extracurricular and Extension activities are held to inculcate in students the aesthetic sense, notion of correctness, time-management and team spirit. Activities and events in 'Yuva Sfurti Mahotstav' are organized to develop their talents.

6. Feedback from stakeholders is taken at the end of the session. Feedback analysis reports are prepared and presented to the Principal.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://saibabaartscollege.edu.in/wp-content/uploads/2023/05/1.1.1-ECD.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institute is affiliated with RTMNU, Nagpur. The institute has developed a structured and documented process for implementing the curriculum.

1. The institution prepares and publishes academic calendar containing the relevant information regarding the teaching-learning schedule, working days and holidays, government holidays, Internal assessment dates, practical exam dates, workshop schedule, seminar schedule, Industrial visit dates, sports day, cultural day of the college and displays on students notice board. The academic progress of the students is regularly monitored throughcontinuous internal evaluation such as seminars, field work, unit tests, internal examinations and semester wise test examinations etc.

2. IQAC of the Institution along with Principal designs the process of action plan. As per the regulation of the university various committees are formed to run all the curricular, co-curricular, extra-curricular and extensionactivities smoothly. The NSS, Cultural and Sports activities are distributed and implemented throughout the yea; and review is taken by the IQAC Coordinator and the Principal.

3. The aim of CIE is to enhance the quality education among the

students. The institution has been implementing the CIE procedure for all the students. The facultiesholdMCQ tests, test seminars, assignments, Viva-Voce and field work / field projects to evaluate the performance of the students periodically.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://saibabaartscollege.edu.in/wp-content/uploads/2023/05/1.1.2-CIE.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

3

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

4

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

60

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

60

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

In an attempt towards creating awareness of Equal Opportunity, Gender Equality, Environmental Education, Human Rights and other

issues, the college organizes various seminars, awareness programmes, and debates, both on campus as well as in the community.

1. Gender:- We have established the "Women GrievancesRedressal Cell," Annual Gender Sensitization plan is prepared through which various educational, co-curricular and motivational programmes for women are arranged by this cell. Gender discrimination is not allowed or supported in any way in college campus. Girl students are given equal opportunities to avail avenues of personality development.

2. Environment and Sustainability:- We have established 'Environmental Education Club' named as 'Nisarg Mitra Samiti' in our college. Tree plantation is also being done every year by N.S.S. volunteers in and off the campus. It has specious green garden to create environment awareness among students.

3. Human Values and Professional Ethics:- As specifically it is not separately taught, however it has been covered under various subjects such as the lives and principles taught by saints, philosophers, thinkers and critics. Awareness about the same is created by conducting talks and lectures.Seminars,Conferences, National and International days like Human Rights Day, Constitutional Day, Youth Day and birth and death anniversaries of National Heroes are celebrated to inculcate human values..

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

6

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

80

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://saibabaartscollege.edu.in/wp-content/uploads/2023/05/2.FEEDBACK-ANALISIS-REPORT-2021-2022.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

960

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

452

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Advanced Learners:

1. The college helps these advance learners by offering them extra help regarding the facility like books, classroom notes, education through power point presentation and L.C.D. Projector.
2. College organises seminar, workshop, and study tour and debate competitions for the knowledge of advance learner.
3. Students are also encouraged to appear for competitive exams.
4. Teachers offer extra guidance to advanced learners.
5. College gives various prizes and awards for advanced achievers.
6. College help financially to clever students, who have poor economically background.
7. Department organize various activities through the board of study.
8. These students are also encouraged to participate in NSS, co- curricular and extra-curricular activities for all round development.

Slow learners:

1. The college organises Extra Coaching Classes and revision of syllabus.
2. The college organises practice exams and unit tests.
3. Departments organises various competitions to improve the knowledge of slow learners.
4. They are motivated to study for 2-3 hours daily with the home work.
5. Teachers recommend some basic books to gain knowledge.
6. They are guided to take part in different seminars, workshops and conferences.
7. The Board of Study program is organised for students' development by Departments.

File Description	Documents
Link for additional Information	https://saibabaartscollege.edu.in/wp-content/uploads/2023/05/2.2.1._compressed-1.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
458	11

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Experiential Learning:

1. Guest lectures and workshop for direct interactions and solving student's queries is a regular practice in the college.
2. Students are given assignments.
3. Self-learning in various practical of Home-Economics department is done.
4. Detailed subject activities are notified to the students through teaching plans given at the start of the semester.

Participative Learning:

1. Teachers conduct interactive session with students and ask them question on the topic.
2. Each departments uses participative learning process.
3. It develops communication and interpersonal skills of the students. Students are able to work as a team.
4. Teachers teach topics of syllabus and students participate in teaching-learning process.
5. Students participates in debate essay competition and reading of books.

Problem – Solving Methodology:

1. Each department organizes extra classes to solve student's problems.
2. Departments invite expert teachers to solve the problem of students.
3. Department guides students to solve subject related problem.
4. Wi-Fi facility is available on campus to solve problems of students, to access resources such as video clips etc.
5. The problem is solved through group discussion, practice exam and unit test to develop analytical and interpretive abilities to overcome the phobia of exams and studies.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://saibabaartscollege.edu.in/wp-content/uploads/2023/05/2.3.1-L_compressed.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Shri. Saibaba Lok Prabodhan Arts College Wadner offering B.A. College has 02 ICT enable classrooms, 01 SmartTV, 02 projectors, 12 computers in Computer Lab, 08 Printers, 02 Projector Screen, 01 Camera, 10 Personal Laptop and 1 Tablet. PPTs, E-notes, Movies, You Tube Clips, Plays, Various Websites. Online Video Clips, Online Class Room Teaching are available for ensuring the quality of the teaching-learning process. Teachers have adopted the student centric teaching approaches and methods in the college. This creative and innovative teaching method includes use of audio-visual aids, online recourses, home assignments, practical works and projects. Also, the extension of classroom learning is done through the continuous informal student-teacher interactions and collaborations through Whatsapp. All teachers have been using various ICT tools and incorporating them in their teaching sessions, not only to enrich their own teaching but enhancing the learning ability of the student so that they will be able correlate with the idea of their own. Teachers are available in the college premises for longer hours for helping students in case of need. ICT enable Classrooms and projectors enrich the teaching learning process more interactive and interesting and teachers give their best at their level to meet the learning objectives.

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://saibabaartscollege.edu.in/wp-content/uploads/2023/05/2.3.2-Link-Teaching-through-ICT-L.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

11

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	[View File](#)
Circulars pertaining to assigning mentors to mentees	[View File](#)
mentor/mentee ratio	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

11

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	[View File](#)
List of the faculty members authenticated by the Head of HEI	[View File](#)

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

10

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

110

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Mechanism of internal assessment for the improvement of students' performance and quality of teaching-learning is monitored and evaluated in a structural fashion by Principal, IQAC, Teachers themselves, Students and Parents Feedback. A step by step internal assessment is transparent and robust for an effective teaching-learning process and the overall development of students is made by the institution by using the following tools:Internal assessment -the student's performance and achievement of learning objective areevaluated. The examination cell ensures fairness in the evaluation. The students are shown their assessed answer sheets. If students have any doubt about the assessment, it is immediately made clear by the concerned faculty. Hence, they get satisfied with the evaluation process. Teachers assign work to the students as home task. They also assess the academic development of the students through their presentations in the seminars/viva-voce and assignments. The individual teacherresolves instantly

grievances of students at the college level. The answer books for the test exam are returned to the students with some suggestions by the teachers for their further academic progress.This is how, internal assessmentperiodicallyare conducted.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://saibabaartscollege.edu.in/wp-content/uploads/2023/05/2.5.1.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The examination committee has been established by the college that provides all the attention for the university exams. Evaluation reforms by the institute have limitations as the examination system is governed by the university norms if any reforms are initiated university is conveyed by the faculty.

Redressal of Grievance at College Level:

The subject teacher attends to the grievances regarding evaluation at first. If not satisfied, the student's matter is referred to the examination committee for a final decision under the supervision of the Principal. Provisions for examination related grievances are placed abefore redresal grivances committee. The institution takes the following measures to resolve grievances transparently and fairly. Unit tests and semester wise practice test examinations are conducted on a complete syllabus before the commencement of the university examination.

Redressal of Grievance at University Level:

As for grievances regarding the evaluation at the university level, the student has to submit an application to the university along with the prescribed fees within the duration announced by the university. After revaluation, the university communicates the result to the student. The students are made aware of the fact that they have a right to revolution and, they can obtain photocopies of their answer books.

File Description	Documents
Any additional information	View File
Link for additional information	https://saibabaartscollege.edu.in/wp-content/uploads/2023/05/2.5.2.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The detailed information of POs, and COsoffered by the institution are uploaded on the institutional website. The syllabus of each programme prepared by the affiliating university is followed by the institution and the concerned subject teachers communicate itto the students. The teachers also communicate tothe students about the specific areas in which they are going to gain knowledge. The teachers of every department instruct the students about annual teaching plan. The institution aims at bringing the best out of an ordinary student. In the staff meeting, the teachers are made aware of their responsibility in improving the COs, POs of the institution. The programme outcomes of all the subjects are clearly made known to the student. In this regard, the student's doubts and confusions are clarified by the teachers. Throughout the programmevarious tests and examinations.Thus, their performanceis assessed and suggestions are given for further improvement.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://saibabaartscollege.edu.in/wp-content/uploads/2023/05/2.6.1.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college evaluates the attainment of COs, and POs. Regular classes as per the time-table are held for the completion of the curriculum. The principal monitors the classes regularly. The principal keeps a watch on the teaching process. Class room teaching and test examinations help to assess the learning outcome

of the students. Students are advised as to how to improve their performance in examinations. The answer books of the students are evaluated and marks are awarded. Finally, the affiliating university exams reflect the attainment of good score gained by students. The college takes all measures to make the students come up to pass university exams with good marks. The institution organizes seminars and workshops for the personality development of the students. The speech of guest speakers are invited to inspire and inculcate in students values and ideologies, which are the attributes of a graduate for COs, and POs. However, the Home-Economics department helps the students learn some of the basic skills like stitching knitting, embroidery etc. that will make them self employed after the completion of their study. In this way, the college students reflect COs and POs through their changed behavior and attitude.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://saibabaartscollege.edu.in/wp-content/uploads/2023/05/2.6.2-1.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

114

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	[View File](#)
Paste link for the annual report	https://saibabaartscollege.edu.in/wp-content/uploads/2023/05/2.6.3-imp.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://saibabaartscollege.edu.in/wp-content/uploads/2023/07/16.-STUDENT-SATISFACTION-SURVEY-2021-2022-IMP.pdf	

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution

during the year

2

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

8

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

20

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

1. Tree Plantation Activity at Gangapur on 12/01/2022.

2. Cleanliness Drive and Plastic Eradication Drive at Rural Hospital Wadner on 11/03/2022

3. Health Check-Up and Aids Awareness Camp at Veni on 24/03/2022

4. Animal Check -Up Camp at Veni on 25/03/2022

5. Cleanliness Drive Rally at Veni on 26/03/2022

6. Health Check -Up Camp and Guidance on Health at Gangapur on 07/04/2022

7.Cleanliness Driveand Plastic Eradication Drive at Dr. Babasaheb Ambedkar Statueon 11/04/2022

8. Blood Donation Camp at Veni 26/03/2022

9. Health Check up and Aids Awreness Programe at College Campus on 20/04/2022

File Description	Documents
Paste link for additional information	https://saibabaartscollege.edu.in/wp-content/uploads/2023/05/3.3.1_compressed.pdf
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	**No File Uploaded**

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

6

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

113

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

4

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

4

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has a policy for the creation and enhancement of infrastructure in order to promote a good teaching-learning environment, according to its vision and strategic objectives. The institution has adequate facilities for teaching-learning performance. The institution has its own newly constructed building on a sprawling campus. There are six classrooms. Out of these, two classrooms are ICT enabled with projectors. There is one seminar/conference hall with ICT enabled. There is a common room for girls. The library is furnished. The librarian has one computer and a printer. The library attendant has one computer. There are twelve computers in Computer Lab. There are Jio-Routers Wi-Fi connectivity for students and teachers in the library. A

reprographic facility (Xerox) is provided to students and teachers. Wi-Fi facility is available in the institution. Those teachers with smart-phones are exclusively allowed to use Wi-Fi facilities through Jio-Routers. Two computer in Staffroom are used as teaching tools by the teachers. Two computers are used in the administrative office. There are twenty-five computers in the institution. The available physical infrastructure is optimally utilized beyond regular college hours, to conduct co-curricular activities/extra-curricular activities, parent-teacher meetings, alumni meetings etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://saibabaartscollege.edu.in/wp-content/uploads/2023/05/4.1.1-Link.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution utilizes its resources to provide an environment to its students where they are encouraged to pamper in sports and extracurricular activities. Students are trained in sports under the guidance of a qualified and specialized Physical Educational Instructor. Systematic training and encouragement are provided to those students who show extraordinary skills in different sports. These students are selected through selection trials. They are trained and encouraged to participate in various levels of competition. The institution has facilities for sports, games and cultural activities. The outdoor games played by the students are (a) Volleyball (b) Kabbadi (c) Kho-Kho and (d) Badminton.In Athletics, facilities for Field Events like Short Put, Long Jump, Discus Throw and Javelin Throw are available. The institution has also facilities for indoor games like Chess, Caroms and Yoga practice. An Auditorium Cultural hall/Seminar hall with a capacity of two hundred students is used for conducting different types of cultural programs. It is equipped with LCD Projector, audio system and internet facilities. Students are encouraged to participate in the various cultural events and competitions held in the college like speech competition, debate competition, elocution competition, mehandi competition, dish decoration competition, salad decoration competition, flower arrangement competition, singing competition, costume competition, rangoli competition, fashion show competition, slogan competition, Farewell etc.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://saibabaartscollege.edu.in/wp-content/uploads/2023/05/4.1.2-Link.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

0

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

3

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://saibabaartscollege.edu.in/wp-content/uploads/2023/05/4.1.3.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

525248

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	[View File](#)
Upload Details of budget allocation, excluding salary during the year (Data Template)	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college is using ACE Library Management software and it is partially automated. The Library as a Knowledge Resource Centre is the soul of the college and treasure house of knowledge and information for the educational, social and cultural development of the college. The library is an essential and integral part of our institution. The library is holding books (textbooks, reference books), Journals, Periodicals, Newspapers and other learning resources. The students are also provided with the Wi-Fi facility through Jio- Routers in the library and they can search required study material from various sites and get printouts of the desired material. The number of visitors per day is 30-35 during Covid-19 Pandemic Year 2021-2022. The library has a browsing centre, Xerox facility, and a reading room for users.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for Additional Information	<u>https://saibabaartscollege.edu.in/wp-content/uploads/2023/05/4.2.1.pdf</u>

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**E. None of the above**

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<u>View File</u>

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

16428

File Description	Documents
Any additional information	[View File](#)
Audited statements of accounts	[View File](#)
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

35

File Description	Documents
Any additional information	[View File](#)
Details of library usage by teachers and students	**No File Uploaded**

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution has adequate IT facilities and internet facilities for its smooth functioning. There are seven Desktop Computers and three Laptops in the institution. One desktop and one laptop are used for administrative support in the office. One laptop is used in the Principal's Office. Two desktops computers are used in the library. All these computers are attached to printers. TwelveComputers with Jio-Routers internet facilities are made available exclusively to the students. Personal Laptops are used by Teachers for ICT enabled teaching. One Scanner and Photocopy Machine are used in the Administrative office. One more independent scanner is also used in the teaching staff room. One more independent Photocopy machine with high speed is also used in the office. All these Scanners and Photocopy machines are attached to computers. The institution has FiveModems of Jio for providing Wi-Fi facilities on the campus. There are two classrooms with roof-mounted LCD projectors with screens for ICT enabled teaching and one conference hall with roof-mounted LCD projectors with screen. The institution also has an inverter for power backup.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://saibabaartscollege.edu.in/wp-content/uploads/2023/05/4.3.1.pdf

4.3.2 - Number of Computers

25

File Description	Documents
Upload any additional information	**No File Uploaded**
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution	**B. 30 - 50MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

481048

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	[View File](#)
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

As our college has only arts faculty under which subject like Compulsory English, English Literature, Compulsory Marathi, Marathi Literature, Sociology, Economics, Home- Economics, Political Science and History are taught.

1. Library – We have already formed Library Advisory Committee. Its periodic meetings are held and detailed discussion is done regarding the maintenance of the library. The librarian gives the information regarding the old books which are to be given for binding.

2. Laboratory - The institution has Home Economics Laboratory which is enabled with enough equipment.

3. Sports Complex – We have already formed the Games and Sports Committee. Its periodic meetings are held and detailed discussion is done. The physical Director is instructed to maintain grounds. The sports department regularly maintains the stock register for the equipment and materials related to the sports.

4. Computer – The computer is checked every now and then. The institution calls local IT experts for the maintenance of IT infrastructure.

5. Classrooms – Classrooms are kept clean. Every day our peons clean them. Furniture is also cleaned. LCD projectors are checked and if there is a problem Infrastructure Committee holds the meeting and after that takes care of it. Similarly, furniture is repaired by the local carpenter.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://saibabaartscollege.edu.in/wp-content/uploads/2023/05/4.4.2-Link.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

389

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File](#)
Upload any additional information	[View File](#)
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

4

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	https://saibabaartscollege.edu.in/wp-content/uploads/2023/05/5.1.3-LINK.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

72

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

72

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent

A. All of the above

mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

3

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

11

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	[View File](#)
Details of student progression to higher education	[View File](#)

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	[View File](#)
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	[View File](#)

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

We have committees, which are important for the smooth conduct of administration. Students are members of many committees as well as the Board of Study of all Subjects, who take an active part in administrative and academic activities. . Various cultural programs are planned and organized. The college picnic is organized with the help of the students' council. The student council is formed with the motto to find out the solutions and eradicate the problems created on the college campus. Prominent committees /cells, where students are members:-

1. College Development Committee.
2. IQAC Cell.
3. Cultural Committee.
4. Games and Sports Committee.
5. Department of Lifelong Learning & Extension Committee.
6. Women Grievance Redressal Cell.
7. Competitive Exam and Career Counseling Committee.
8. Environment Committee.
9. Library Advisory Committee.
10. Discipline Committee.
11. Anti-ragging Committee.
12. Women Anti-Sexual Harassment Committee.
13. Computer Training Committee.
14. Caste Discrimination Redressal Committee etc.
15. N.S.S Committee.
16. Students Aid Fund Committee.
17. Yoga and Meditation Committee.
18. Students Council Committee.
19. Students Adoptive Parrents Scheme etc.

File Description	Documents
Paste link for additional information	https://saibabaartscollege.edu.in/wp-content/uploads/2023/05/5.3.2-LINK.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

69

File Description	Documents
Report of the event	View File
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Institution does not have a registered Alumni Association, but the proposal is made for registration.

Alumni Association functions for:

1. **Financial assistance to the College.**
2. **Mentoring students.**
3. **Competitive level guidance.**
4. **Tree Plantation in the College Campus and out of Campus etc**
5. **Alumni has directly contributed Seven Thousand Nine Hundred Rupees (Rs-7900/-)**
6. **Shri. Rahul Duratkar (alumni) was invited for Guest Lecture. He guided our Students on "Enhancing Speaking and Listening Skill" 05/02/2022. Alumni Association also gifted "Wheel Chair" to the College22/04/2022. Tree Plantation drive was also done by Alumni at Pipari Village as an extension activity.**

File Description	Documents
Paste link for additional information	https://saibabaartscollege.edu.in/wp-content/uploads/2023/05/5.4.1-LINK.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) — E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision of Institution:-

1. Impart quality education to rural and backward students to prepare ideal citizens.
2. Achieve academic excellence.
3. Inculcate sincerity, integrity and discipline.
4. Train students for global competence.
5. Enrich rural students in various fields by enhancing power within them.

The mission of Institution:-

1. Strive for the all-around development of the personality and character of students.
2. Serve the community through extension activities.
3. Inculcate sincerity, integrity and discipline.
4. Strengthen the process of women empowerment.
5. Create ambience for a healthy teaching-learning process.
6. Create an environment of respect and trust.
7. Inculcate a sense of moral, social responsibility and national integrity among the students.

Management: -

The management strives hard to implement quality education in the Institutes. The management provides the role of facilitator for the implementation of various policies and plans decided by Principal, faculty and IQAC.

Principal:

The principal and the faculty experts prepare the academic and development policy of the Institute every year. The Principal is committed to planning and executing quality enhancement measures.

Various Committees:

Various Committees comprising members of the teaching and non-teaching faculty are involved in curricular and co-curricular affairs and administrative functions of the institution.

File Description	Documents
Paste link for additional information	https://saibabaartscollege.edu.in/wp-content/uploads/2023/05/6.1.1-Link.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Institutional management is participatory and decentralized. The effective leadership comprises the Principal, IQAC, coordinators and the HOD's of all departments, heads of curricular and co-curricular committee's leadcollectively for establishing a conducive academic atmosphere in the institute.IQAC designs overall quality parameters for institutional excellence.The responsibilities are communicated to the faculty members through regular staff meetings. The Principal of the College holds regular meetings with the teaching and non-teaching staff. In these meetings, various issues are taken up for discussion before arriving at a final decision. The Heads of Departments monitor the functioning of the department. Participative decision making ensures total participation of all the people concerned. The heads and faculty are given complete freedom in the implementation of the activities. Students actively participate in various activities. They are also members of various committees. For the

smooth working of the institution, various committees are formed. The curricular, co-curricular and extra-curricular activities are planned and implemented. The office administration of the College is headed by the Head Officer under whom there are Senior Assistant, Junior Assistant and other Class IV Staff. Thus, the decentralization of departments and personnel of the institution helps in improving the quality of its educational provisions.

File Description	Documents
Paste link for additional information	https://saibabaartscollege.edu.in/wp-content/uploads/2023/05/6.1.2-Link.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

IMPROVEMENT OF TEACHING- LEARNING PROCESS

Institute aims:

- To increase use of ICT for effective teaching Learning process.
- To organize special programmes for slow and advanced learners.
- To counsel students regarding academic and stress related issues through Mentor – Mentee scheme.
- To introduce Post Graduate Courses in the subject of English.

PROMOTION OF RESEARCH

Institute aims:

- To encourage faculty members to complete their research of Ph. D.
- To encourage students to undertake field projects.
- To organize National level seminars and conferences on various themes.

AUGMENTATION OF INFRASTRUCTURE AND LEARNING RESOURCES

Institute aims:

- **To give more facilities in Reading Hall.**
- **To increase sports facilities.**
- **To boost sports culture in the college.**

ENRICHMENT OF STUDENT SUPPORT FACILITIES

Institute aims:

- **To introduce career oriented certificate courses.**
- **To strengthen scholarships schemes to students.**
- **To organize competitive examination workshop and guidance on career counseling of students.**
- **To organize placement drives for the students.**
- **To motivate students to go for higher education.**
- **To strengthen alumni association.**
- **To form students council and Student council & enhance its representation of students on academic & administrative committees of the Institution.**

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	https://saibabaartscollege.edu.in/wp-content/uploads/2023/05/6.2.1-Link.pdf
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

1. Governing Body.

The apex decision making body of the institution is the management consisting of the President, Vice-President, Secretary, Treasurer and other members. All the policy decisions in respect of academic and administrative matters of the institution are taken by the body.

2. College Development Committee:

The second decision-making body of the institution is the College Development Committee. It consists of representatives from the management, teaching and non-teaching staff, academician, social worker, industrialist, researchers, ex-student of the college and Principal. It has given wide powers in respect of evolving strategies to mobilize admission, preparation of the annual budget, the recommendation to the management about the strategies to improve the quality of teaching and learning.

3. The Principal:

The Principal, in collaboration with all the internal organizational mechanisms, evolves various academic and administrative strategies to transform vision and mission documents into a reality.

4. IQAC:

The IQAC has its own set of specific responsibilities to discharge. Committee-wise decentralization of work enables the administration to complete the assignments as per the Academic Calendar. It directs the various committees to take an action. Concerning Committees take the initiative and complete the tasks given as per session.

File Description	Documents
Paste link for additional information	https://saibabaartscollege.edu.in/wp-content/uploads/2023/05/6.2.2-Link.pdf
Link to Organogram of the Institution webpage	https://saibabaartscollege.edu.in/wp-content/uploads/2023/05/6.2.2-Link.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	E. None of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user interfaces	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	[View File](#)

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

1. **Institution grants leave for Faculty Development Programme (FDP), Refresher course, Orientation Programme, short term course, Workshops, Seminars, Conferences etc.**
2. **The staff members get a loan facility if they want according to the regulation given by the college. The principal puts the signatures on loan forms and salary certificates are provided.**
3. **A medical reimbursement scheme is available for all staff members.**
4. **The institution provides free uniform and washing allowance to its class IV employees.**
5. **The institution gives all employees free access to sports and games.**
6. **The benefit of career advancement schemes is given to those who achieve academic milestones.**
7. **Maternity leave (180 days) are given to the employees.**
8. **Institution gives free access to Library.**
9. **Availability of canteen facility.**
10. **Casual leave (CL) , Average Pay Leave (APL) and Medical leave are provided to staff and granted as per the UGC, University and government norms.**
11. **New pension scheme (NPS)/ DCPS is applied to who are appointed after Nov. 2005.**

File Description	Documents
Paste link for additional information	https://saibabaartscollege.edu.in/wp-content/uploads/2023/05/6.3.1-Link.pdf
Upload any additional information	[View File](#)

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

`11`

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

`0`

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

9

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The key feature of the institution's performance appraisal system for teaching and non-teaching staff is as follows.

Teaching staff:

Teacher's performance is assessed through ASAR. The placements are given through API and ASAR score of teacher through CAS. The concerned teacher is informed by the college before his promotion due date and after filling up the ASAR form, it is checked by the senior faculty member. Same is verified by the Department Head, finally it is sent to the IQAC Coordinator. After completion of all the above procedures, it is referred to the expert committee (screening-cum-selection committee) of the university. Annual increments, placement benefits, fixation of salariesare given to employees with the seal and signature of the Principal. Teacher is given opportunity to note down the difficulties that he is facing while discharging his assignment.

Non-Teaching staff :

Confidential Reports (CR) of administrative staff are also checked through APA (Annual Performance Appraisal). Annual performance of Non-Teaching staff is examined on the basis of various criteria such as permanent nature and habits.

File Description	Documents
Paste link for additional information	https://saibabaartscollege.edu.in/wp-content/uploads/2023/05/6.3.5-Placement-Dacuments.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal Audit Mechanism:-

The internal audit of the institution is conducted by M/s A.A. Solao & Co. Chartered Accountant, Nagpur, (Maharashtra). The audited statement consists of the Auditor's Report and the statement of accounts. The accounting documents of the institution are regularly audited by the qualified Chartered Accountant.

External Audit Mechanism:-

The financial accounts of the institution are audited by the external agencies like Senior Auditor of Higher Education Department. There were no major objections in both internal and external audit. The college follows rules and regulation of the Government.

File Description	Documents
Paste link for additional information	https://saibabaartscollege.edu.in/wp-content/uploads/2023/05/6.4.1-Link.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution has developed strategies for mobilizing resources and ensuring transparency in the financial management of the institution. The institutional strategies for mobilization of funds are effective and full proof. The institutional budget is prepared by the Principal every year taking into consideration of recurring and non-recurring expenditure.

1. **Accordingly, all the administrative and academic heads are requested to submit the budget required for the subsequent financial year. Along with this all coordinators of different cells viz., Cultural and Game & Sports Department, NSS Department etc. are instructed to submit their budgetary requirements to the Principal.**
2. **All the major financial decisions are taken by the Institute's College Developing Committee and Governing Body of the institution.**

All the major financial transactions are analyzed and verified by the government body under different heads like

1. **Library Books, Journals and Magazines.**
2. **Repair & Maintenance.**
3. **Stationery purchasing Equipment and Consumables.**
4. **Furniture and fixtures.**

The Institution adheres to the utilization of budget approved for academic expenses and administrative expenses by management. The purchasing process is initiated by the purchase committee which includes all heads of departments.

File Description	Documents
Paste link for additional information	https://saibabaartscollege.edu.in/wp-content/uploads/2023/05/6.4.3-Link.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

1. Review of teaching-learning Process:

Yearly feedback about course evaluation and teacher's evaluation is obtained from the students. Feedback collected is analyzed and the report of the same is handed over to the head of the institution, depending upon the report, word of appreciation or suggestions for improvements in the areas of concern are conveyed to concerned teachers to make teaching learning more effective.

2. Review of Department:

IQAC has issued guidelines to all the departments for their effective functioning. Guidelines in respect of organizing curricular activities, remedial coaching to weaker students, internal evaluation of the students, record management etc are taken into consideration. At the end of the year all departments are expected to submit their annual reports in a structured format to the IQAC.

3. Promotion of Research Culture in the College:

IQAC takes effort to inculcate research culture in the college. IQAC encourages teachers and students to participate in research activities. Onefaculty member Dr. Pravin Karanjkar (Associate Professor in Marathi)isrecognized as Research Guidein Marathisubject. Three research scholars Dr. Pankaj Moon, Dr. Nitesh Telhande and Dr. Sanjay Diwekar have completed their Ph. D research work. The faculty members have published research papers in the UGC Care Listed Journal.

4. IQAC takes efforts in Tree Plantation and Cleanliness Drive in Neighbourhood Villages.

5. IQAC organises Health check-Up Camp and Guidance on Health Programs in the College Campus and beyond the Campus..

6. National Level Webinar and State Level Webinar were organised.

File Description	Documents
Paste link for additional information	https://saibabaartscollege.edu.in/wp-content/uploads/2023/05/6.5.1-Link.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

1. **Academic Calendar is displayed, circulated in the institute and followed. IQAC encourages the formation of a student centric environment by following the feedback from the students, Parents, Alumni and Employer.**
2. **The institute applies various student centric methods such as classroom seminars, field visits, group discussion, etc.**
3. **As per the expectations of NAAC, the institute has introduced ICT enabled technology in teaching-learning process. To achieve this goal, the IQAC has taken the following efforts to improve these facilities in the institute. Internet and WI-FI facilities are made available. LCD Projectors areinstalled in two classrooms and Seminar Hall. ICT methods used by faculties for effective teaching learning are Zoom APP, YouTube, Google meet, Google Classroom etc.**
4. **Academic monitoring: The academic monitoring committee conducts regular visits to the classes regarding the regularity and punctuality of class work. The Principal is informed on a daily basis.**
5. **Remedial Classes: The teachers conduct remedial classes and revision for the students wherever needed.**
6. **Syllabus Monitoring: The worthy principal (chairman IQAC) keeps vigil on the completion of the syllabus and ascertains information regarding the quantum syllabus completed so that the prescribed syllabus is completed within the stipulated time.**

File Description	Documents
Paste link for additional information	https://saibabaartscollege.edu.in/wp-content/uploads/2023/05/6.5.2-Link.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://saibabaartscollege.edu.in/wp-content/uploads/2023/05/6.5.3-Link.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Our institute has taken various initiatives. No discrimination is done on the basis of Gender. Various committees such as Sexual Harassment Prevention Committee, Discipline Committee, Anti Ragging Committee, and Women Grievances Redressal Cell are actively working and monitoring activities.

Annul Gender Sensitization:

    1. Celebration of Savitribai Fule Birth Anniversary- Guest

     Lecture
2. Economic Rights of Indian Citizens- Guest Lecture
3. Essay Competition on "Human Rights"
4. Rangoli Competition on Gender Equality and Violence Against Women
5. Essay Competition on " Female Feticide "
6. Poster Competition on 'Female Feticide '
7. Challanges of Adolscence-Webinar
8. A Guest Lecturer on 'Dr. B.R.Ambedkar's thought on Women etc.

Safety & security: for safety and Security of students following things have been implemented

1. Campus is under CCTV surveillance.

2. Entry for students without a college Identity card is prohibited.

3. Complaint / suggestion box is set in the campus.

Personal Counseling Cell

A counseling cell has been established in the college to provide counseling on personal & psychosocial problems of the students.

Women Grivances Redressal Cell :

Institution hasWomen Grivances Redressal Cell is already established.

Common Room

College has a separate common room for girls.

In order to create gender equality amongst the students, following days were celebrated during the year: World Human Rights Day - (10th December 2021), Savitribai Phone Jayanti - (03rdJanuary 2022), World Women's day - (8th March 2022).

File Description	Documents
Annual gender sensitization action plan	https://saibabaartscollege.edu.in/wp-content/uploads/2023/05/7.1.1-A-ACTION-PLAN.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://saibabaartscollege.edu.in/wp-content/uploads/2023/05/7.1.1-B-2021-2022.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**D. Any 1 of the above**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The institution encourages the students to keep the classrooms and the campus clean. It has developed an effective system of waste management.

Solid Waste management: -

There are dustbins in every necessary place to put the solid wastes. Big garbage bins are placed on the campus at key places in order to collect solid wastes. At the same time, students are educated to minimize the production of solid wastes. Old newspapers and old answer books and paper waste are given for recycling. The manure products of decompose solid waste material collected from the college campus is utilized in the Garden and Kitchen Garden developed in the college premises.

Liquid waste management:

The waste water from washing places is used for watering the plants. The liquid waste of urinals is drained into Soak - Pits. The toilets are connected to septic tanks. We have installed Rain Water Harvesting system, as well..

E-Waste Management:

There is little E-waste generated on campus. All the students and Staff are informed not to throw away electronic and similar waste items in the campus. Our college has formed MoU with RTI Computer and Technical Institute, Wadner, for safe disposal of college E-Waste.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	https://saibabaartscollege.edu.in/wp-content/uploads/2023/05/7.1.3-2021-2022.pdf
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered

A. Any 4 or All of the above

vehicles
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	[View File](#)
Any other relevant documents	[View File](#)

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	[View File](#)
Certification by the auditing agency	[View File](#)
Certificates of the awards received	No File Uploaded
Any other relevant information	[View File](#)

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Our Institute always puts effort into creating harmony between society and culture to reduce inequality. The institute organized the following activities in the academic year 2021-22.

The Institute organized different activities and guest lectures on Gender equality and awareness.

1. Rangoli Competition on 'Gender Equality and Violence Against Women'
2. Essay Competition on " Female Feticide "
3. A Guest Lecturer on "Dr. Babasaheb Ambedkar' Thoughts on Women"
4. Poster Competition on 'Female Feticide '
5. Online State Level Webinar on 'Challenges of Adolescence'
6. Essay Competition on "Human Right" etc.

For the Conservation and Preservation of culture, the institute organized various activities.

1. Teachers Day Celebration
2. National Youth Day
3. National Sports Day
4. Consumer Day - Online Shopping and Today's Consumer
5. Farmers Day - Farmer's Sucide and its Measures in India
6. Marathu Bhasha Din-Book Exhibition
7. Code of Conduct - Guest Lecture
8. Induction Program on Code of Conduct.

Environment Conservation and Preservation Awareness Activities are heldin the Campus and beyond the Campus.

1. Tree Plantation Activity in Gangapur
2. Tree Plantation Activity in Veni
3. Cleanliness Drive and Plastic Eradication Activity at Wadner Grampanchayat
4. Cleanliness Drive and Plastic Eradication Activity at Statue of Dr. Babasaheb Ambedkar in Wadner
5. Tree Plants Gifts Activity to Gangapur Villagers.

Health Awareness Camp and Guidance on Health were organized. Death and Birth anniversaries of National Heroes, Social Reformers were celebrated to create tolerance and harmony among students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institute sensitizes the students and employees regarding constitutional obligation Values, Rights, Duties and responsibilities of citizenship.

1. National Sports Day was celebrated on 29th August 2021.
2. Teachers Day was celebrated on 5th September 2021.
3. Corona - 19 Vaccination Camp for students was organized on 29th October 2021.
4. National Youth Day was celebrated on 12th January 2022.
5. Consumer Day was celebrated on 24th January 2022. A guest lecture was organized on 'Online Shopping and Today's Consumer'.
6. Farmers Day was celebrated on 28th January 2022. A guest lecture was organized on 'Farmer's Suicide and its Measures in India'.
7. Marathu Bhasha Din- was celebrated on 27th February 2022. Book Exhibition program was organized.
8. International Women's Day was organized on 8th March 2022. Rangoli Competition on the theme 'Gender Equality and

Violence against Women was organized.

9. Online State Level Webinar 'Challenges of Adolescence' was organized on 4th May 2022.
10. Essay Competition on "Human Right" was organized on 5th May 2022.
11. Health and Hygiene Camp was organized on 20th April 2022.
12. Physical Fitness Camp for Students was organized on 23rd April 2022.
13. Online National Level Webinar Restropecting 75 Years of India s Independence was organized on 12th October 2021.

College mandatory committees like Anti Ragging Committee, Student Grievances Redressal Committee, and Anti Sexual Harassment committee are active and functioning.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

| **7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized** | A. All of the above |

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution celebrates two national festivals – Independence Day on 15th August, Republic Day on 26th January and Maharashtra Day on 1st May every year. In addition to this, the institution organizes programs on the birth/death anniversaries of great personalities of India. For example:

- **5th September- the birth anniversary of Dr. Radhakrishnan (Teachers' Day)**
- **2nd October- the birth anniversary of Rashtrapita Mahatma Gandhi (Non-Violence Day)**
- **28th November the death anniversary of Mahatma Fhule**
- **6th December – the death anniversary of Dr. B.R. Ambedkar (Mahaprinirwan Day)**
- **03rd January -the birth anniversary of Savitribai Phule**
- **12th January- the birth anniversary of Rajmata Jijau and Swami Vivekanand**
- **30th January - the death anniversary of Mahatma Gandhi**
- **19th February -the birth anniversary of Shivaji Maharaj**
- **08th March- World Women's Day**
- **14th April - the birth anniversary of Dr. Babasaheb Ambedkar**

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Title of the Practice: I

Health Check up and Guidance on Health for villagers

2. Objectives of the Practice: 1. Check up Health of Villagers.

2. Create health awareness among the people.

3. Context:

Staff of Wadner Rural Hospital oriented Gangapur & Veni villagers on various health problems and suggested remedies. 4. Practice:

Health Check Up Camp was held at Veni on on 24/03/2022 and at Gangapur on April 7, 2022, Covid-19 Vaccination Camp was held on 29 October 2021in the College. Health Check -Up, health guidance, disease diagnosis, blood test and vaccination were carried out.

5. Evidence of Success:

a. Primary school students & Seventy three Villagers of Gangapur were beneficiaries of the camp. b. Eighty One Villagers of Veni were beneficiesries of Health Camp. c.Thirty students and staff of the College were caccinated. 6. Problems Encountered and Resources Required: Health Department personnel are reluctant to visit villages.

1. Title of the Practice-II

Tree Plantation and Cleanliness Drive in Neighborhood Villages.

2. Objectives of the Practice

1) To conserve the environment by planting trees. 2) To create awareness about environment in rural society

3. Context:

Tree Plantation, Tree Plants Gifts, , Guidance on Kitchen Gardenat Gangapur

4. Practice:

More than fIftytrees were planted at public places on 12/01/2022 at Gangapur. Tree Plants were gifted to Villagers. Gangapur residents developed Kitchen Gardens with free seeds of spinach, cowpea, okra, guar, brinjal, tomato, etc

4. Evidence of Success:

Villagers - Shantanu Hate, Ambadasji Hate, Praveen Mahajan, Amol Raut, Vaibhav Pohankar were given fruit seeds.

5. Problems Encountered and Resources Required

Villagers are blinded by selfish interests and resume to cutting trees.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Student Adoptive Parents Scheme

1. Encouraging education to destitute, poor and talented students.

2. To inculcate confidence in destitute and economically weak students.

This college is located in rural area where poor & backward class students seek admissions. Some parents lost their lives due to suicide and corona epidemic; so in post endemic period students' attendance failed considerably. It was realized that financial aid may increase students' attendance. The teaching and non-teaching staff raised 'Students Welfare Fund'. 'Students Adoptive Parent Scheme' was framed and students were informed about the rules and regulations of the scheme. Students' applications were invited; then scrutinized and finally applicants were interviewed. Subsequently financial assistance was paid for purchase of Bus Passes, Study Material, Uniforms, and School Bags. The student beneficiaries under 'Students Adoptive Parent Scheme' were: Ku. Achal S. Badvaik (B.A. I), Ku. Pratiksha P. Thool (B.A. II), Ku. Monika V. Upate (B.A. II), Ku. Jaishree G. Chaudhari (B.A. II) were paid Rs. 3000/- for purchase of Bus Passes, Study Material, Uniforms, and School Bags at the hands of Principal & Vice Principal of the college on the occasion of Birth Anniversary of Savitrbai Fule: 3rd January 2022.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

Plan of action for the academic year 2022-2023 is as follows.

1. To promote faculty and students for research.
2. To organize seminars, workshops, webinars and conferences.
3. To organize various cultural programmes and Sports Competition.
4. To participate in various workshops and seminars for the effective implementation of NEP 2020.
5. To organize various cultural programmes.
6. Certificate Course in Spoken English be continued.
7. Certificate Course in Agro Economics be continued.
8. Certificate Course in Travel and Tourism be continued.
9. Certificate Course in Interior Decoration and Design be continued.
10. New Subjects related Certificate Course will be started.